

**CITY OF
PORT NECHES, TEXAS**

**ADOPTED ANNUAL BUDGET
FISCAL YEAR 2017-2018**

City of Port Neches, Texas

Adopted Annual Budget

Fiscal Year 2017-2018

Mayor

Glenn Johnson

Council Members

Chris McMahon

Place 1

John Davenport

Place 3

Adam Anders

Place 2

Robert Arnold

Place 4

Julie Gauthier

Place 5

City Manager

Andre' Wimer

CITY of PORT NECHES, TEXAS
Adopted Annual Budget Fiscal Year 2017-2018

This budget will raise more revenue from property taxes than last year's budget by an amount of \$ 218,000 which is a 5.12 % increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$43,210.

The record vote adopting the FY 2017-2018 Budget:

For: Chris McMahon, Place 1; Robert Arnold, Place 4; Adam Anders, Place 2

Absent: John Davenport, Place 3; Julie Gauthier, Place 5

Present and Not Voting: Glenn Johnson, Mayor

Against: None

<u>TAX RATE SUMMARY</u>	<u>2016 Rate/\$100</u>	<u>2016 Rate/\$100</u>
Adopted Tax Rate	.705000	.725000
Effective Tax Rate	.691365	.689709
Effective Maintenance & Operations	.458216	.480575
Rollback Rate	.709704	.725084
Debt Tax Rate	.213741	.206063

Total Amount of Municipal Debt Obligations Secured by Property Taxes: \$ 16,540,000

This information is provided pursuant to S.B. 656, effective for budgets adopted after September 1, 2013.

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September 18, 2017

Honorable Mayor Glenn Johnson
And Members of the City Council
City of Port Neches
P.O. Box 758
Port Neches, TX 77651

Re: Revised Fiscal Year 2017-2018 Proposed Budget
Supplemental Cover Letter

Dear Mayor Johnson and Members of the City Council:

Pursuant to discussion regarding the proposed FY 2017-2018 Annual Budget that was presented on August 10, 2017, this document has been amended consistent with direction provided by the City Council during the review process. As requested by the City Council, funding has now been incorporated for a two percent (2%) cost-of-living adjustment and scheduled step increases for employees in the General Fund, Water and Sewer Fund, and Sanitation Fund. Additionally, certain capital expenditures have now also been included in each of these Funds as directed by the City Council.

As a result of the inclusion of these personnel costs and capital purchases, the use of fund balance is necessary to support these expenditures. Specifically, \$369,400 for the General Fund, \$126,290 for the Water and Sewer Fund, and \$14,150 for the Sanitation Fund.

In closing, I would like to thank the City Council for its assistance and guidance throughout the budget process in addition to its commitment to the City of Port Neches and our citizens.

Sincerely,

Andre' Wimer
City Manager

August 10, 2017

Honorable Mayor Glenn Johnson
and Members of the City Council
City of Port Neches
P.O. Box 758
Port Neches, TX 77651

Dear Mayor Johnson and Members of the City Council:

I am pleased to present the proposed Fiscal Year 2017-2018 Annual Budget for the City of Port Neches. This document has been prepared in accordance with Article VIII, Section 8.02 of the City Charter and includes financial information regarding the General Fund, the Water and Sewer Fund, the Sanitation Fund, and other special funds maintained by the City. The proposed budget for FY 17-18 totals \$16,912,850.

The Annual Budget is a fiscal plan which reflects the programs, goals, and policies necessary to provide services to the citizens of Port Neches. The budget strives to balance the available resources of the City with the need to perform the activities requested by the public. While it would certainly be preferable to allocate additional resources to a variety of programs and projects, current and projected economic conditions create a situation whereby the assumption of additional expenditures should be carefully considered.

Budget Overview

The proposed FY 17-18 Annual Budget contains several funds necessary for the operation of the City. Specifically, please note the following:

General Fund: This fund contains those activities associated with primary governmental functions.

Water and Sewer Fund: This fund contains those activities which are associated with the operation of the City's water and wastewater utilities.

Sanitation Fund: This fund contains those activities which are associated with the operation of the City's solid waste functions.

Debt Service Fund: This fund allows for payment of bond principal and interest as a result of previously issued debt.

Economic Development Corporation Fund: This fund contains expenditures associated with the City's 4B economic development sales tax.

Through a combination of these funds, the mechanisms have been created which allow for the providing of services to the citizens of Port Neches.

General Fund

Revenues. Significant features include the following:

- The budget, as proposed, includes projected revenues of \$9,860,150 and anticipated expenditures of \$9,860,150.
- The proposed tax rate for FY 17-18 is \$0.725000/\$100 assessed valuation, which reflects a \$0.02 increase over the FY 16-17 rate of \$0.705000/\$100 assessed valuation. As a component of the proposed tax rate, \$0.518937/\$100 assessed valuation is dedicated to maintenance and operation expenditures. Please note that the effective tax rate for FY 17-18 is \$0.689709/\$100 assessed valuation; this amount is less than the current tax rate while there was a slight increase in appraised values. The total assessed valuation has been established as \$905,184,048, which reflects an increase of 2.1 percent as compared to the current year value of \$886,337,018.
- The proposed amount of property tax revenue is projected to be \$4,600,000 which reflects an increase of \$356,000.
- The proposed amount of industrial district contract revenue is anticipated to be \$2,692,000 which reflects an increase of \$102,000 as compared to FY 16-17 budgeted revenues. Overall, industrial values remained fairly constant and this adjustment is primarily attributable to the proposed change in the tax rate.
- The proposed amount of sales tax revenue is expected to be \$900,000 which is consistent as compared to FY 16-17.
- The proposed amount of franchise fees is projected to be \$712,000 which reflects a decrease of \$68,000 as compared to FY 16-17.
- The proposed amount of revenue resulting from transfers to the General Fund is \$413,000 as operational costs are assigned to the Water and Sewer Fund and the Sanitation Fund.

Expenditures. Significant features include the following:

- The proposed budget includes an allocation of \$435,000 as the City's contribution to the operation of Central Dispatch, which also includes the City's share of Information Technology services.

- The proposed budget includes an expenditure of \$450,000 for costs associated with retiree insurance coverages. This amount reflects an increase of \$25,000 over FY 16-17.
- The proposed budget allocates \$45,000 for RiverFest expenditures in a single line item which reflects an increase of \$10,000 following on analysis of costs.
- The proposed budget includes funding in the amount of \$30,000 for both recurring and some one-time costs associated with the operation and maintenance of the public safety radio system.
- The proposed budget includes funding in the amount of \$15,000 for annual costs associated with the storm water management program.
- The proposed budget includes \$10,000 for expenses associated with the Port Neches Riverfront Development Authority in anticipation of activity associated with the City's property. Please note that a portion of these funds may also be utilized in conjunction with the newly created Port Neches Improvement District.
- The proposed budget includes a transfer of \$200,000 to the Sick Leave Fund in order to assign funds to be utilized for the payment of accrued employee sick leave. Please note that there is an estimated liability for eligible employees that totals approximately \$2,000,000. Many of these employees could potentially retire in the next 3-5 years.

Water and Sewer Fund

The Water and Sewer Fund is categorized as an Enterprise Fund which necessitates that it should be financially self supporting.

Revenues. Significant features include the following:

- The total amount of Water and Sewer Fund revenue is anticipated to be \$3,323,500 with projected expenditures of the same amount. This amount reflects an increase of \$109,500 from the current fiscal year.
- The proposed budget does include a modification to the current water rate structure whereby there would be a \$1.25/month increase in the base rate and an increase of \$0.35 in the per thousand charge above 25,000 gallons of consumption. As has been discussed in the past, efforts remain in progress to ensure the long-term financial stability of the Water and Sewer Fund.

Expenditures. Significant features include the following:

- The proposed budget includes \$25,000 for equipment repairs and replacement at the Water Treatment Plant.
- The proposed budget includes \$25,000 for equipment repairs and replacement at the Wastewater Treatment Plant.

- The proposed budget includes a transfer to the General Fund in the amount of \$263,000.
- The proposed budget includes a transfer to the Sick Leave Fund in the amount of \$25,000 in order to assign funds to be utilized for the payment of accrued employee sick leave.

Sanitation Fund

The Sanitation Fund is categorized as an Enterprise Fund which necessitates that it should be financially self supporting.

Revenues. Significant features include the following:

- The total amount of Sanitation Fund revenues is projected to be \$1,363,000 with anticipated expenditures of the same amount. This reflects an increase of \$7,000 from the current fiscal year.

Expenditures. Significant features include the following:

- The proposed budget includes the purchase of a garbage truck at a cost of \$200,000.
- The proposed budget includes the purchase of commercial dumpsters in the amount of \$11,000.
- The proposed budget includes a transfer to the General Fund in the amount of \$150,000.

Debt Service Fund

The debt service requirements for FY 17-18 equates to \$1,914,200. In terms of the tax rate, \$0.206063/\$100 assessed valuation is dedicated to fund this expense.

Economic Development Corporation Fund

The Port Neches Economic Development Corporation has a proposed budget of \$452,000. Of this amount, \$167,000 is allocated for debt service requirements.

Personnel

The proposed budget for FY 17-18 does not include funding for either a cost of living increase or step increases. Funding for health insurance increased by \$80,300 from the current year due to an increase in premiums and changes to the census. Payment to the Texas Municipal Retirement System (TMRS)

increased by \$13,200 due to an overall increase in payroll and although there is a slight decrease in the TMRS contribution rate from 12.13% to 11.94%. Should, however, the City Council wish to consider adjustments to salaries, the following information is provided which includes all ancillary costs associated with such increases:

	<u>2% COLA</u>	<u>Step Increase</u>	<u>Total</u>
General Fund	\$125,000	\$170,000	\$295,000
Water and Sewer Fund	28,300	10,900	39,200
Sanitation Fund	9,100	5,200	14,300
Total	<u>\$162,400</u>	<u>\$186,100</u>	<u>\$348,500</u>

It is important to remain cognizant of anticipated financial liabilities associated with retiree health insurance and other post employment benefits. Additionally, based upon the previous actuarial analysis prepared for the City in accordance with GASB 45 requirements, the City would be potentially required to allocate approximately \$842,136/year to fully fund the cost of retiree health insurance.

Conclusion

As you are aware, many cities throughout the State and nation have encountered financial hardships for the past several years, however, there does now appear to be economic recovery in some areas. It has not been unusual to see local governments impacted by personnel reductions, mandatory furloughs of employees, major reductions in employee benefits, and/or significant decreases in service delivery. Port Neches, up to this point, has been fortunate to avoid such circumstances through careful consideration of the long-term economic impact of program and policy decisions. However, revenues continue to remain limited and, as such, challenges certainly exist that have resulted in a proposed budget that includes some limitations that could likely be defined as unfavorable. Port Neches, unfortunately, is neither unique nor insulated from the economic factors which may potentially impact municipal revenue sources. It is important to remember that many of the same economic conditions which may influence the City also directly affect citizens themselves on an individual basis and, as such, recognition must be given to this circumstance when considering budgetary decisions.

The proposed budget for FY 17-18, as presented, has been balanced so as not to rely on fund balance. While the decisions made in the preparation of this document clearly contain items which certainly may be defined as unpopular and/or unfavorable for both the near and long term, the intent is to present a balanced budget. Without question, the City Council retains the authority to make desired changes, to include the use of fund reserves. For FY 16-17, \$399,000 of General Fund reserve monies was appropriated to cover operational expenditures. Fund balance is available should that be the preference of the City Council, however, continued use of reserve amounts cannot continue in perpetuity.

In closing, I would like to especially thank Amy Guidroz, Finance Officer, and David Miller, Assistant City Manager, for their dedicated assistance in preparing this document.

Respectfully submitted,

A handwritten signature in black ink, consisting of a large, sweeping, stylized letter 'A' that curves to the right and then back down.

André Wimer
City Manager

FINANCIAL SUMMARIES

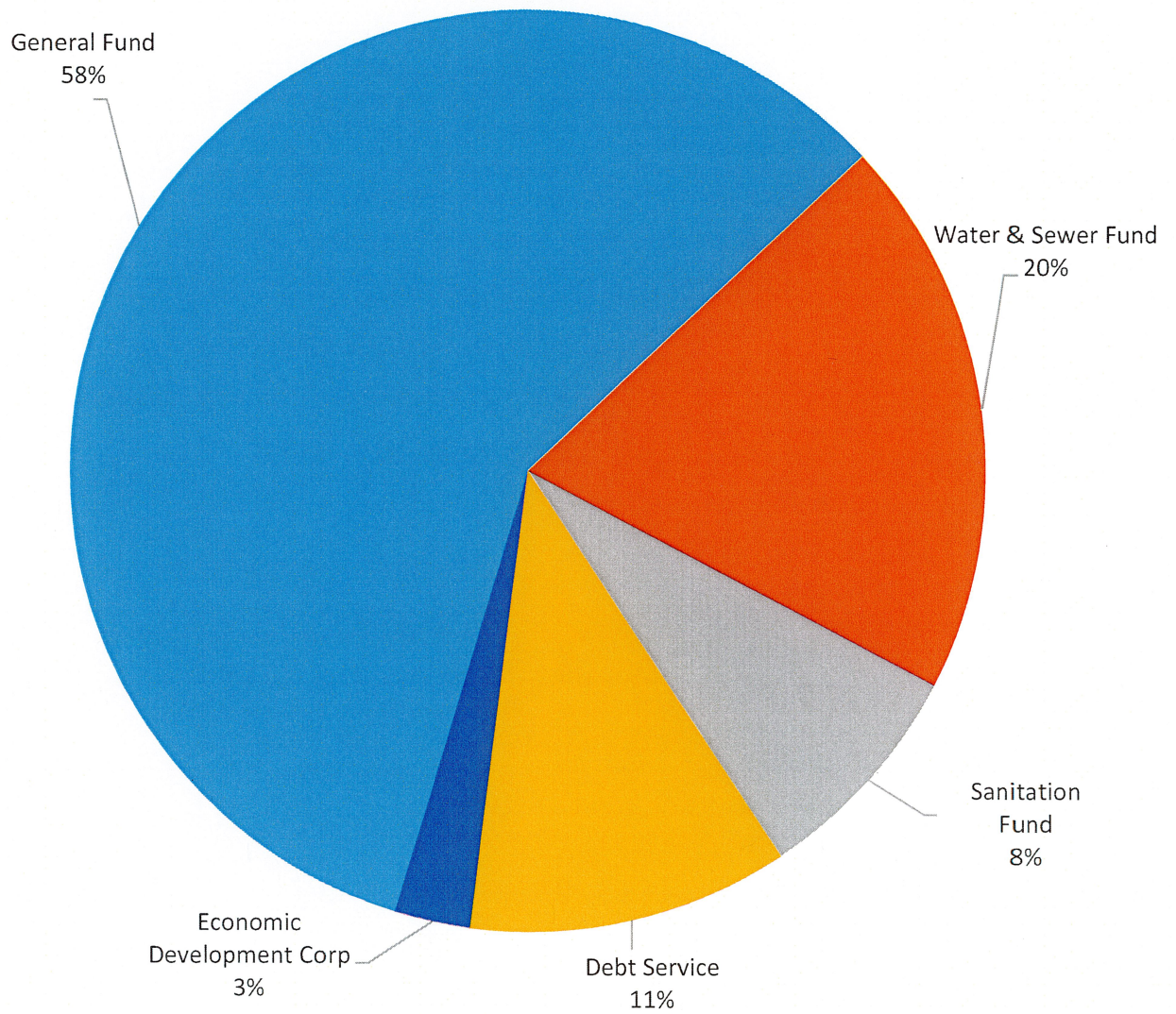
CONSOLIDATED BUDGET STATEMENT
FY 2017-2018

	<i>Estimated</i>			<i>Estimated</i>
	<i>Beginning</i>	<i>FY 2017-18</i>	<i>FY 2017-18</i>	<i>Ending</i>
	<i>Fund Balance</i>	<i>Revenue</i>	<i>Expenditures</i>	<i>Fund Balance</i>
General Fund	\$ 5,400,000	\$ 9,860,150	\$ 10,229,550	\$ 5,030,600
Water & Sewer Fund	450,000	3,323,500	3,449,790	323,710
Sanitation Fund	450,000	1,363,000	1,377,150	435,850
Debt Service Fund	1,000,000	1,914,200	1,914,200	1,000,000
Economic Development Corp	1,500,000	452,000	452,000	1,500,000
	\$8,800,000	\$16,912,850	\$17,422,690	\$8,290,160

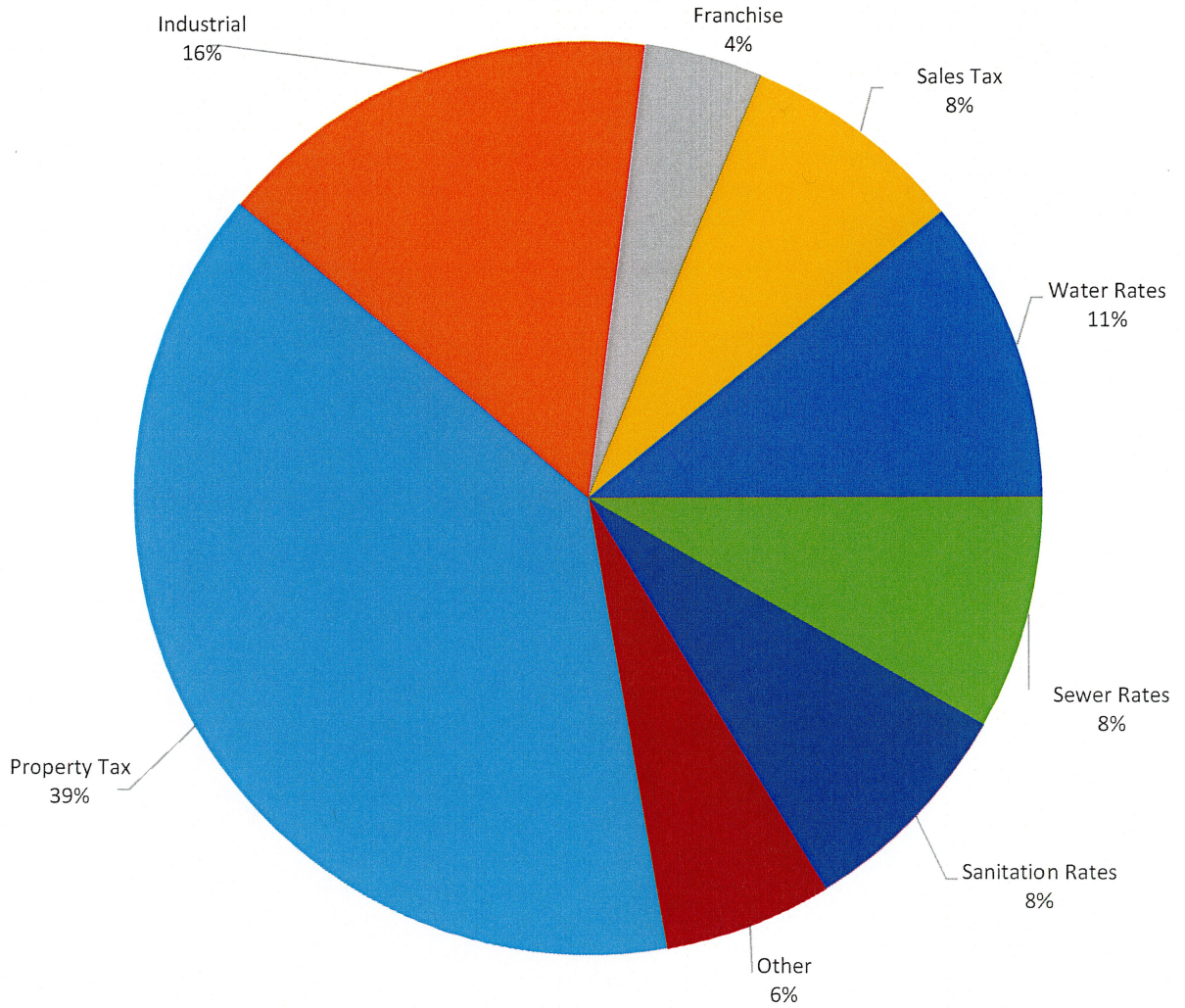
**SUMMARY OF EXPENDITURES
BY CHARACTER AND OBJECT CLASSIFICATION
FY 2017-2018**

FUND	Salaries & Benefits	Supplies	Contractual Services	Capital	Transfers	TOTAL
General Fund	\$ 7,067,230	\$ 369,800	\$ 2,514,420	\$ 78,100	\$ 200,000	\$ 10,229,550
Water & Sewer Fund	1,713,190	556,900	754,700	137,000	288,000	3,449,790
Sanitation Fund	586,750	180,600	248,800	211,000	150,000	1,377,150
Debt Service Fund	0	0	1,914,200	0	0	1,914,200
Economic Development	25,000	500	259,500	0	167,000	452,000
Total	\$ 9,392,170	\$ 1,107,800	\$ 5,691,620	\$ 426,100	\$ 805,000	\$ 17,422,690

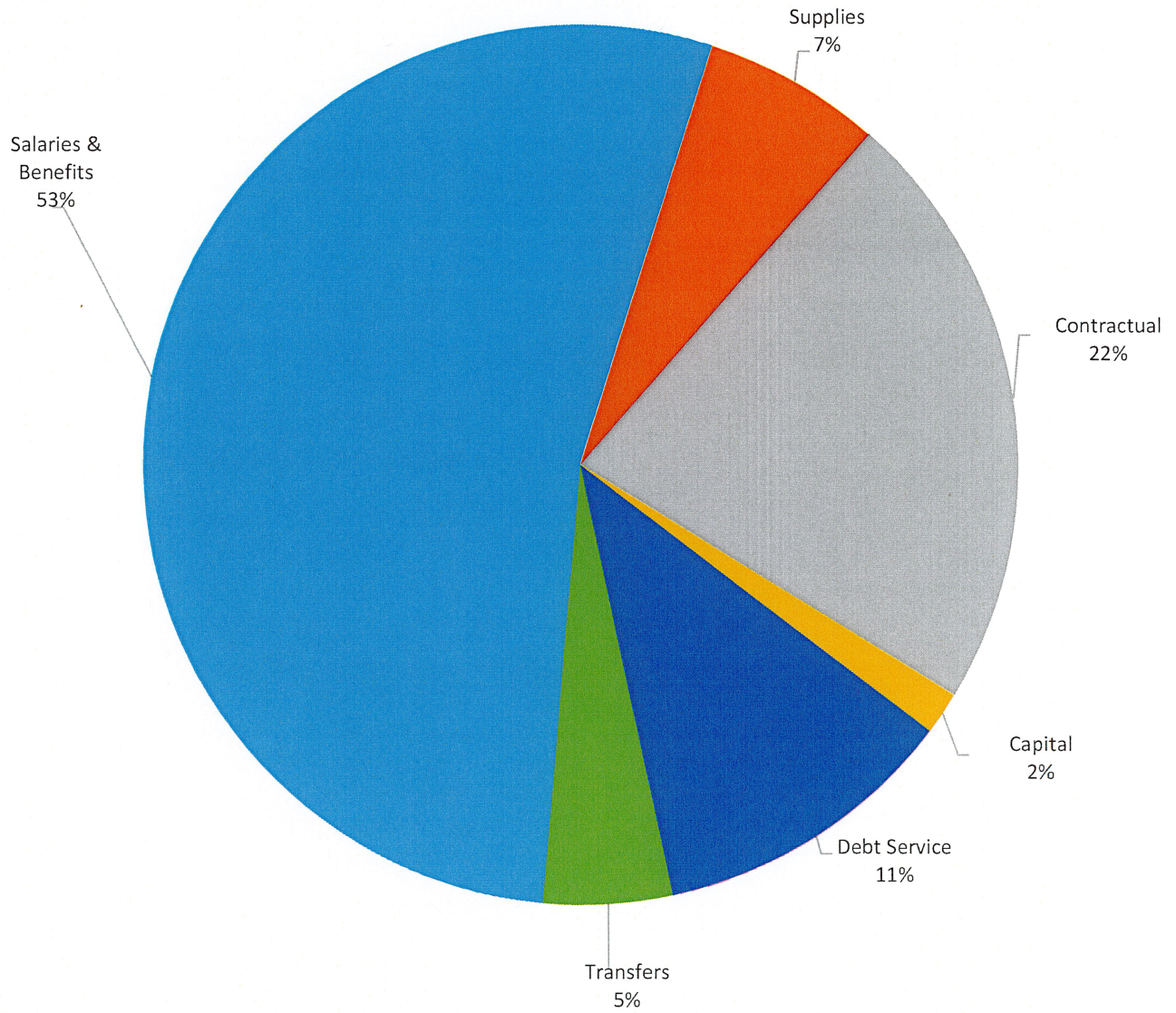
FY 2017-2018 BUDGET BY FUND



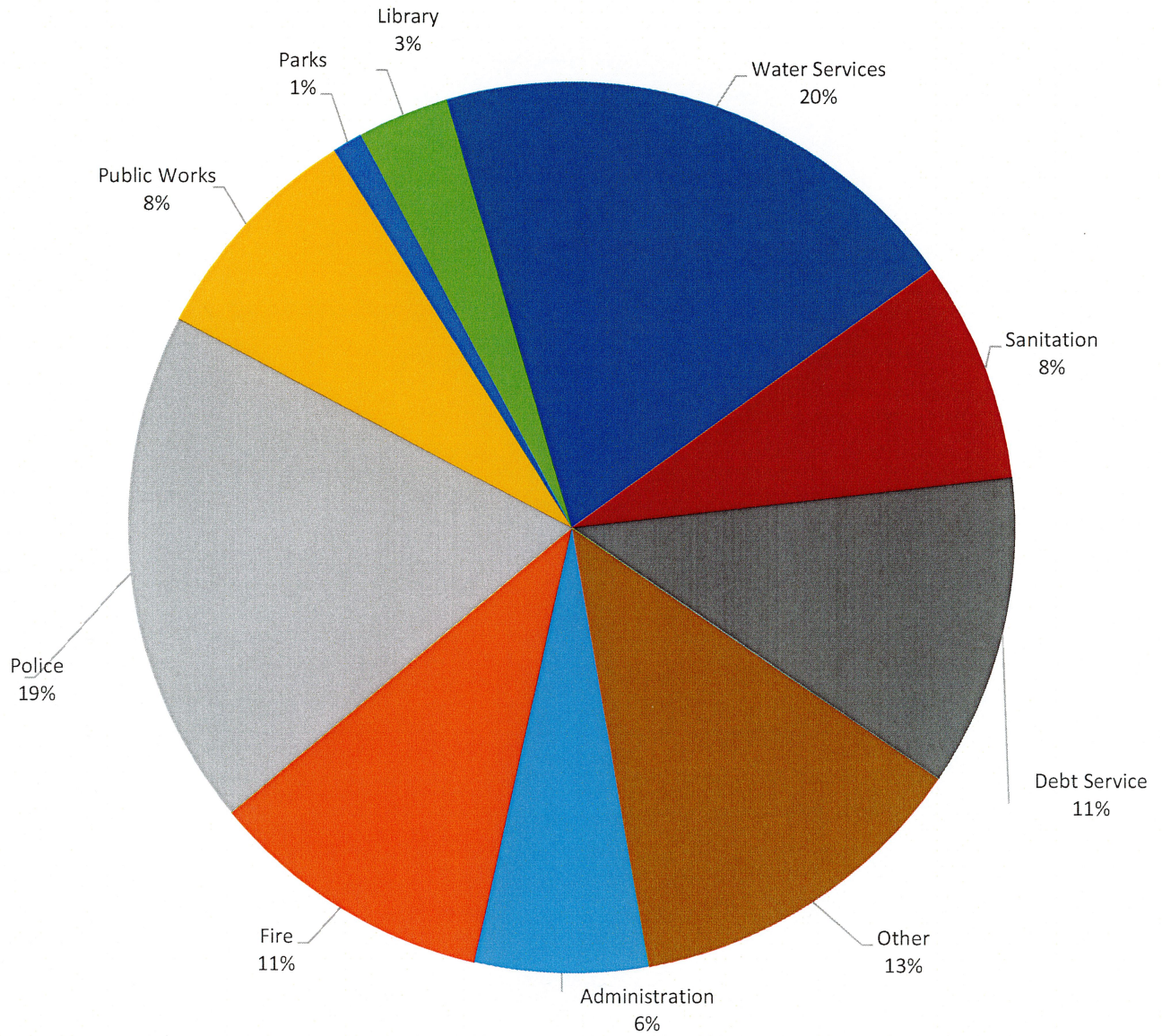
FY 2017-2018 REVENUE ALL FUNDS



FY 2017-2018 EXPENDITURES ALL FUNDS



FY 2017-2018 EXPENDITURES BY DEPARTMENT



**GENERAL
FUND**

GENERAL FUND - REVENUE & RESOURCES

		2015-2016	2016-2017	2017-2018
CURRENT REVENUES		ACTUAL	BUDGET	ADOPTED
TAXES				
1110	General Property Taxes - Current	\$ 4,007,011	\$ 4,244,000	\$ 4,600,000
1111	General Property Taxes - Delinquent	42,505	40,000	40,000
1112	Penalty & Interest	33,791	25,000	25,000
1113	Industrial Contracts - In-Lieu-of-Tax	3,444,217	2,590,000	2,692,000
1125	Retail Sales Tax	975,686	900,000	900,000
1127	Alcoholic Beverage Tax	36,873	20,000	30,000
1131	Gross Receipts Tax - Electric Company	367,122	450,000	400,000
1132	Gross Receipts Tax - Gas Company	83,162	100,000	100,000
1133	Gross Receipts Tax - Phone Company	51,890	60,000	52,000
1134	Gross Receipts Tax - Cable TV	155,417	170,000	160,000
	SUBTOTAL	9,197,674	8,599,000	8,999,000
LICENSES & PERMITS				
1201	Alcoholic Beverage	1,760	2,000	3,000
1202	Electricians' License	1,655	2,000	2,000
1208	Solicitors' License/Permit	33,861	40,000	35,000
1209	Excavation & Pipeline Permits	1,000	1,000	1,000
1210	Building Permits	45,735	50,000	40,000
1211	Plumbing and Gas Permits	7,375	5,000	5,000
1212	Electrical Permits	6,068	5,000	5,000
1213	Variance Request Fees	1,200	1,000	1,000
1214	Dog License and Pound Fees	2,720	1,000	1,000
1218	Ambulance/Taxi/Wrecker Permits	210	200	200
1219	Mobile Home Permits	0	200	200
	SUBTOTAL	101,584	107,400	93,400
INTERGOVERNMENTAL REVENUES				
1325	Program Income	17,562	15,000	15,000
1330	Emergency Management Grants	133,933	50,000	0
	SUBTOTAL	151,495	65,000	15,000
UTILITIES & ENTERPRISES				
1403	Rezoning and Subdivision Fees	1,150	700	700
1450	Vital Statistics	525	500	500
1477	Customer Service Fees - Library	6,334	4,500	4,500
1478	Customer Service Fees - Police	1,429	1,200	1,200
	SUBTOTAL	\$ 9,438	\$ 6,900	\$ 6,900

(continued) (continued)

CURRENT REVENUES (continued)		2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
FINES & FORFEITURES				
1501	Arrest Fees - Municipal Court	\$ 4,466	\$ 4,000	\$ 4,000
1510	Judicial Support Fee	0	500	500
1511	Indigent Defense Fee	190	0	0
1514	State Traffic Fees (STF)	743	2,000	2,000
1516	Transportation Code	1,388	2,000	2,000
1517	Child Safety (CS)	511	850	850
1518	Technology Fund	3,958	4,000	4,000
1520	Consolidated Court Cost (CCC)	3,828	10,000	10,000
1527	Court Security	2,990	3,000	3,000
1529	State Juror Reimbursement	384	1,000	1,000
1533	OMNI FTA Program	4,836	5,000	5,000
1550	Local Court Fees	125,134	120,000	100,000
	SUBTOTAL	148,428	152,350	132,350
MISCELLANEOUS				
1601	Interest Income	21,062	10,000	20,000
1604	Sale of Fixed Assets	0	1,000	1,000
1606	Insurance Claims	1,060	5,000	5,000
1607	Contributions	65,338	25,000	25,000
1609	Library Fines & Fees	6,355	6,000	6,000
1612	Sale of Salvage	4,451	1,000	2,000
1617	Memorials - Library	1,780	1,500	1,500
1626	Property Rental Fees	105,189	100,000	80,000
1651	Miscellaneous Income	34,826	50,000	40,000
1652	Refund of Prior Years Expense	2,059	10,000	20,000
	SUBTOTAL	242,120	209,500	200,500
TRANSFERS				
1711	Transfer from Water & Sewer Fund	200,000	263,000	263,000
1715	Transfer from Sanitation Fund	100,000	100,000	150,000
		300,000	363,000	413,000
GRAND TOTAL REVENUES & RESOURCES		\$ 10,150,739	\$ 9,503,150	\$ 9,860,150

**ANALYSIS OF TAX LEVY
FISCAL YEAR 2017-2018**

Assessed Value of Real and Personal Property (Excluding Industrial Contracts)	\$905,184,048
Tax Rate per \$100 valuation	\$0.725000
Total Tax Levy	<u>\$6,562,584</u>
Estimated Collection (Adjusted 98%)	\$6,465,000

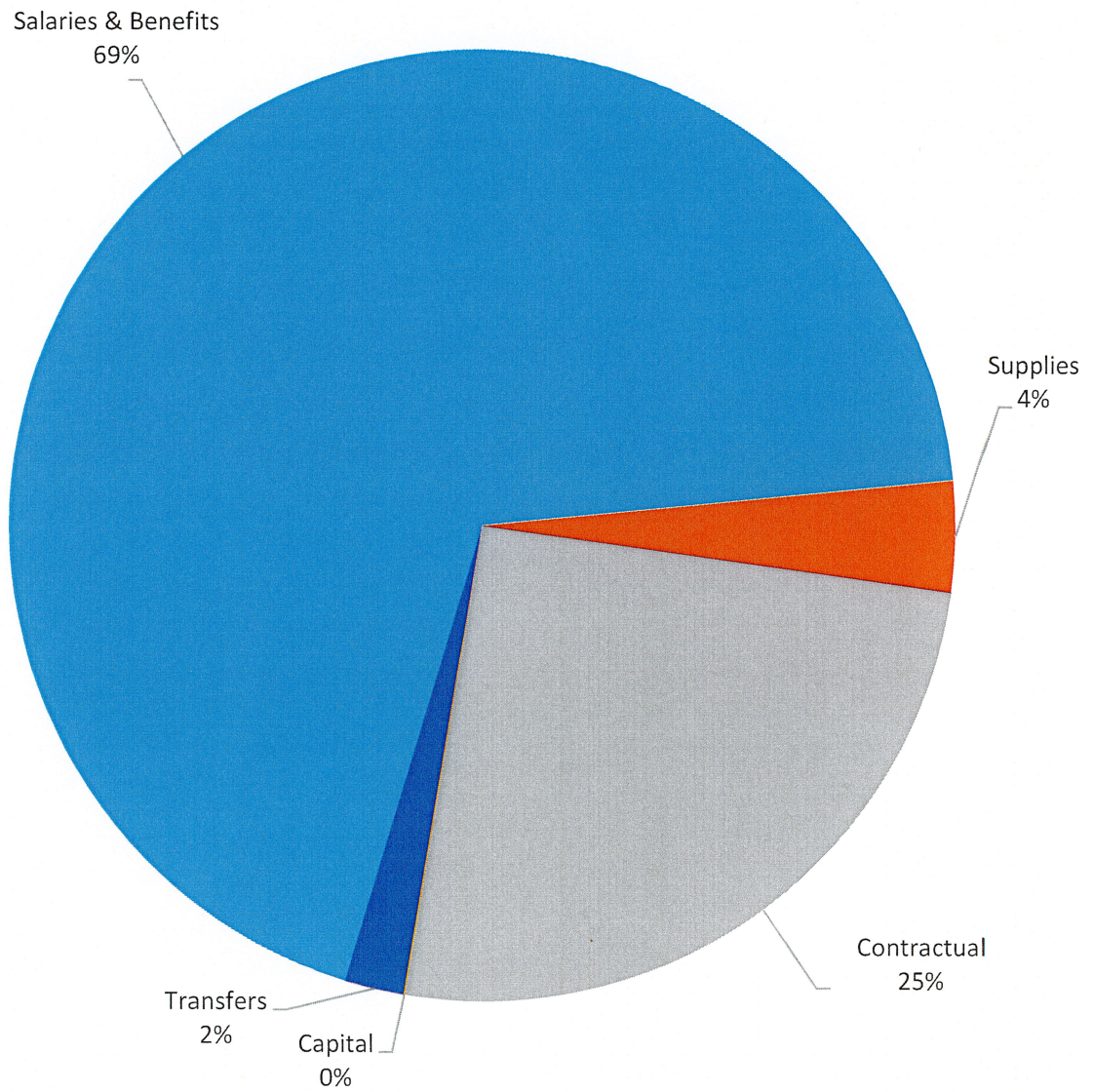
**DISTRIBUTION OF TAXES
FISCAL YEAR 2017-2018**

BY PURPOSE

Taxable Assessed Value	\$905,184,048
Current Levy	
General Fund	\$4,600,000
Debt Service	\$1,865,000
	<u>\$6,465,000</u>
Taxable Assessed Value (@ 75%)	
Industrial Contracts	
General Fund	<u>\$2,692,000</u>
TOTAL TAX AND INDUSTRIAL CONTRACTS REVENUE	<u><u>\$9,157,000</u></u>

General Fund	\$7,292,000
Debt Service Fund	<u>\$1,865,000</u>
TOTAL	<u><u>\$9,157,000</u></u>

FY 2017-2018 EXPENDITURES GENERAL FUND



**GENERAL FUND
SUMMARY OF EXPENDITURES
BY EXPENSE CLASSIFICATION**

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 6,227,396	\$ 6,684,800	\$ 7,067,230
2200 Supplies	388,230	451,600	369,800
2300 Contractual Services	2,604,869	2,499,550	2,514,420
OPERATING EXPENDITURES	9,220,495	9,635,950	9,951,450
2400 Capital Outlay	146,518	116,200	78,100
2600 Transfers	855,000	150,000	200,000
GRAND TOTAL	\$ 10,222,013	\$ 9,902,150	\$ 10,229,550

**GENERAL FUND
SUMMARY OF EXPENDITURES
BY FUNCTION**

DEPARTMENT & DIVISION	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
GENERAL GOVERNMENT			
101 City Council	\$ 19,208	\$ 33,000	\$ 36,500
103 Municipal Administration	915,070	922,450	985,650
SUBTOTAL	934,278	955,450	1,022,150
PUBLIC SAFETY			
202 Fire	1,577,733	1,806,700	1,842,080
301 Police	3,012,583	3,024,800	3,327,940
350 Emergency Management	1,525	9,600	6,300
SUBTOTAL	4,591,841	4,841,100	5,176,320
PUBLIC WORKS			
402 Streets & Drainage	1,070,382	1,137,400	1,075,070
404 Inspections	174,005	159,300	162,840
407 Garage & Warehouse	222,396	219,900	231,420
SUBTOTAL	1,466,783	1,516,600	1,469,330
OTHER			
501 Parks	182,677	194,100	191,900
503 Senior Citizens	93,266	115,900	130,270
700 Library	515,345	550,500	583,080
800 Legal/Municipal Court	111,603	96,700	89,200
SUBTOTAL	902,891	957,200	994,450
901 Contingent	2,326,220	1,631,800	1,567,300
SUBTOTAL	2,326,220	1,631,800	1,567,300
GRAND TOTAL EXPENSES	\$ 10,222,013	\$ 9,902,150	\$ 10,229,550

**GENERAL FUND
SUMMARY OF EXPENDITURES
BY FUNCTION AND EXPENSE CATEGORY**

DEPARTMENT	Salaries & Benefits	Materials & Supplies	Contractual Services	Capital	Transfers	TOTAL
GENERAL GOVERNMENT						
101 City Council	\$ -	\$ 1,000	\$ 35,500	\$ -	\$ -	\$ 36,500
103 Municipal Administration	812,050	12,700	160,900	-	-	985,650
PUBLIC SAFETY						
202 Fire	1,680,480	38,600	107,400	15,600	-	1,842,080
301 Police	2,683,640	72,150	535,850	36,300	-	3,327,940
350 Emergency Management	-	1,500	4,800	-	-	6,300
PUBLIC WORKS						
402 Streets & Drainage	897,770	108,750	45,550	23,000	-	1,075,070
404 Inspections	136,040	2,900	23,900	-	-	162,840
407 Garage & Warehouse	167,620	36,100	27,700	-	-	231,420
OTHER						
501 Parks	136,500	38,200	17,200	-	-	191,900
503 Senior Citizens/Wright Building	91,700	3,100	35,470	-	-	130,270
700 Library	461,430	49,800	68,650	3,200	-	583,080
800 Legal/Municipal Court	0	0	89,200	-	-	89,200
901 Contingent	0	5,000	1,362,300	-	200,000	1,567,300
GRAND TOTAL EXPENSES	\$ 7,067,230	\$ 369,800	\$ 2,514,420	\$ 78,100	\$ 200,000	\$ 10,229,550

**GENERAL GOVERNMENT
CITY COUNCIL (101)**

BUDGET SUMMARY	2015-2016	2016-2017	2017-2018
EXPENSES	ACTUAL	BUDGET	ADOPTED
2200 Supplies	\$ 10	\$ 1,000	\$ 1,000
2300 Contractual Services	19,208	32,000	35,500
TOTAL EXPENSES	19,208	33,000	36,500
GRAND TOTAL	\$ 19,208	\$ 33,000	\$ 36,500

EXPENSE ACCOUNTS

- Mayor
- Councilmember (5)

OVERVIEW

The City Council consists of the Mayor and five (5) Council members and is the elected governing body of the City of Port Neches. The Mayor and Council members are elected at large and serve staggered three-year terms and are not restricted on the number of times they may run for office. The City Council is charged with formulating public policy, enacting local legislation, adopting the annual budget, and appointing the City Manager, City Attorney, and Municipal Court Judge.

**GENERAL GOVERNMENT
CITY COUNCIL (101)**

	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
<u>BUDGET DETAIL</u>			
SUPPLIES			
2202 Department Supplies	\$ 10	\$ 500	\$ 500
2219 Wearing Apparel	0	500	500
TOTAL SUPPLIES	10	1,000	1,000
 CONTRACTUAL SERVICES			
2305 Special Services	0	0	0
2310 Hire of Equipment	0	0	0
2311 Travel & Schools	0	3,000	3,000
2340 Expense Allowance	18,900	19,000	22,500
2342 City Elections	298	10,000	10,000
TOTAL CONTRACTUAL	19,198	32,000	35,500
	\$ 19,208	\$ 33,000	\$ 36,500
 GRAND TOTAL			

**GENERAL GOVERNMENT
MUNICIPAL ADMINISTRATION (103)**

<u>BUDGET SUMMARY</u>	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 743,064	\$ 729,900	\$ 812,050
2200 Supplies	11,076	17,050	12,700
2300 Contractual Services	160,930	175,500	160,900
TOTAL EXPENSES	915,070	922,450	985,650
2400 Capital Outlay	0	0	0
GRAND TOTAL	\$ 915,070	\$ 922,450	\$ 985,650

AUTHORIZED PERSONNEL

City Manager
Assistant City Manager
Finance Officer
City Secretary/Executive Assistant
Secretary/Clerk
Customer Service Clerk

OVERVIEW

Municipal Administration includes those functions related to the City Manager, Human Resources, Finance, and the City Secretary. These responsibilities provide for the administrative operations necessary to manage the overall services provided by the City. The City Manager is responsible for the implementation of policies and programs established by the City Council, development and administration of the annual budget, evaluation of policy alternatives, and overall management of the City. Human Resources is responsible for the various functions associated with personnel, risk management, and employee benefits. Finance provides the support necessary for financial administration, accounting and reporting, payroll, and cash management. The City Secretary is responsible for records management, election administration, and maintaining documentation of City Council proceedings.

**GENERAL GOVERNMENT
MUNICIPAL ADMINISTRATION (103)**

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular	\$ 582,651	\$ 557,800	\$ 622,000
2102 Overtime	1,708	2,000	2,000
2107 Extra Help	0	6,800	6,900
2111 Retirement	68,403	67,000	75,000
2120 Social Security	38,354	43,500	48,100
2131 Insurance	44,818	45,500	50,000
2136 ICMA Retirement	7,130	7,300	8,050
TOTAL SALARIES & BENEFITS	743,064	729,900	812,050
SUPPLIES			
2202 Department Supplies	9,260	15,000	11,000
2215 Food, Meals	962	800	800
2219 Wearing Apparel	854	650	300
2239 Electrical Supplies & Light Fixtures	0	500	500
2241 Equipment Parts & Supplies	0	100	100
TOTAL SUPPLIES	11,076	17,050	12,700
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	13,356	35,000	25,000
2305 Special Services	1,292	1,500	1,500
2307 Utilities	12,892	15,000	13,500
2309 Postage	2,308	4,000	4,000
2310 Hire of Equipment	708	2,000	2,000
2311 Travel & Schools	6,852	10,000	9,400
2312 Advertising	0	500	500
2314 Printing & Binding	1,223	2,500	2,500
2320 R&M Buildings, Structures	3,925	2,500	2,500
2322 R&M Furniture & Fixtures	4,364	4,000	3,000
2324 R&M Machines & Equipment	7,027	12,000	12,000
2330 Dues, Memberships, Subscriptions	10,785	6,500	10,000
2364 Jefferson County Appraisal District	50,923	60,000	60,000
2369 Civil Service	45,275	20,000	15,000
TOTAL CONTRACTUAL	160,930	175,500	160,900
CAPITAL OUTLAY			
2407 Furniture & Fixtures	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0
GRAND TOTAL	\$ 915,070	\$ 922,450	\$ 985,650

PUBLIC SAFETY
FIRE DEPARTMENT (202)

BUDGET SUMMARY	2015-2016	2016-2017	2017-2018
	ACTUAL	BUDGET	ADOPTED
2100 Salaries & Benefits	\$ 1,377,859	\$ 1,640,700	\$ 1,680,480
2200 Supplies	42,953	47,700	38,600
2300 Contractual Services	135,906	96,300	107,400
TOTAL EXPENSES	1,556,718	1,784,700	1,826,480
2400 Capital Outlay	21,015	22,000	15,600
GRAND TOTAL	\$ 1,577,733	\$ 1,806,700	\$ 1,842,080

AUTHORIZED PERSONNEL

Fire Chief/Fire Marshall/EMC
Assistant Fire Chief/Asst. Fire Marshall
Department Secretary
Fire Captain (3)
Fire Engineer (3)
Firefighter (6)

OVERVIEW

The Fire Department provides firefighting , medical response support, and rescue services to the City and the surrounding area. Through the use of reciprocal agreements with Nederland and Groves, automatic mutual assistance is provided among the three (3) communities. Additionally, the Fire Department utilized volunteer firefighters to assist in responses to community residents. Specialized training has prepared the Fire Department to respond effectively during natural disasters and other area emergencies such as hazardous material incidents.

PUBLIC SAFETY
FIRE DEPARTMENT (202)

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 853,709	\$ 1,097,400	\$ 1,129,500
2102 Overtime	92,121	130,000	130,000
2105 SAFER	84,450	0	0
2111 Retirement	123,939	147,000	151,100
2120 Social Security	75,785	94,000	97,000
2131 Insurance	125,363	140,300	137,000
2136 ICMA Retirement	22,492	32,000	35,880
TOTAL SALARIES & BENEFITS	1,377,859	1,640,700	1,680,480
SUPPLIES			
2202 Department Supplies	12,798	9,500	9,600
2212 Chemicals	113	100	100
2215 Food, Meals	322	400	400
2219 Wearing Apparel	6,790	5,000	4,000
2221 Fuel	6,088	10,000	8,000
2236 Building Materials	148	500	500
2237 Personal Protective Equipment	3,529	6,700	6,500
2239 Electrical Supplies & Light Fixtures	22	300	300
2240 Motor Vehicle Parts & Supplies	5,250	6,000	5,000
2241 Equipment Parts & Supplies	1,349	1,200	1,200
2281 Minor Tools & Apparatus	6,544	8,000	3,000
TOTAL SUPPLIES	42,953	47,700	38,600
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	1,796	1,200	1,200
2305 Special Services	17,830	9,400	9,400
2307 Utilities	16,797	13,000	17,000
2309 Postage	559	800	800
2310 Hire of Equipment	2,037	1,500	1,600
2311 Travel & Schools	7,543	8,500	9,500
2312 Advertising	0	200	200
2314 Printing & Binding	65	200	200
2315 Uniform Maintenance	479	3,000	3,000
2317 Life Insurance - Volunteer Firefighters	7,933	12,500	12,500
2320 R&M Buildings, Structures	1,345	1,500	3,500
2321 R&M Radio & Communication Equipment	359	2,000	2,000
2322 R&M Furniture & Fixtures	250	1,500	2,000
2323 R&M Motor Vehicles	44,225	20,000	25,000
2324 R&M Machines & Equipment	3,218	4,200	4,200
2327 Licenses & Permits	2,271	2,300	2,800
2330 Dues, Memberships, Subscriptions	2,918	3,000	3,000
2334 Volunteer Fire Department	18,000	10,000	8,000
2385 Program Expense	8,281	1,500	1,500
TOTAL CONTRACTUAL	135,906	96,300	107,400
CAPITAL OUTLAY			
2406 Firefighting Equipment	0	0	0
2410 Motor Vehicles	0	0	0
2416 Radio & Communication Equipment	0	0	0
2451 Specialized Equipment	21,015	22,000	15,600
TOTAL CAPITAL OUTLAY	21,015	22,000	15,600
GRAND TOTAL	\$ 1,577,733	\$ 1,806,700	\$ 1,842,080

**PUBLIC SAFETY
POLICE DEPARTMENT (301)**

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 2,381,601	\$ 2,367,800	\$ 2,683,640
2200 Supplies	70,180	82,150	72,150
2300 Contractual Services	530,269	510,850	535,850
TOTAL EXPENSES	2,982,050	2,960,800	3,291,640
2400 Capital Outlay	30,533	64,000	36,300
GRAND TOTAL	\$ 3,012,583	\$ 3,024,800	\$ 3,327,940

AUTHORIZED PERSONNEL

- Police Chief
- Assistant Chief of Police
- Captain
- Sergeant (5)
- Police Officer (12)
- Department Secretary
- Court Clerk
- Animal Control Officer
- Part-time Clerk (2)
- School Crossing Guard (4)

OVERVIEW

The Police Department is charged with enforcing Federal, State, and local laws within the City of Port Neches. This is accomplished through a proactive program designed to minimize and deter the occurrence of criminal activity, to recover and return stolen articles, to facilitate the safe and orderly movement of people and vehicles, to assist persons who cannot care for themselves, and to arrange delivery of immediate emergency services. The Police Department responds to calls relating to suspected criminal and noncriminal activities and conducts all necessary investigations. The main focus of the department is the investigation of crime and the successful apprehension and prosecution of criminal offenders. In addition, the Police Department maintains all records, accident reports, and prepares reports for State and Federal agencies as required.

PUBLIC SAFETY - POLICE DEPARTMENT (301)

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 1,585,466	\$ 1,628,500	\$ 1,793,000
2102 Overtime	203,531	130,000	200,000
2107 Extra Help	3,851	8,000	10,000
2111 Retirement	204,792	211,000	239,000
2120 Social Security	132,737	134,500	153,000
2131 Insurance	201,261	205,000	234,000
2136 ICMA Retirement	49,963	50,800	54,640
TOTAL SALARIES & BENEFITS	2,381,601	2,367,800	2,683,640
SUPPLIES			
2202 Department Supplies	14,709	17,000	17,000
2215 Food, Meals	632	1,000	1,000
2219 Wearing Apparel	11,787	14,000	14,000
2221 Fuel	26,991	40,000	30,000
2224 Investigative Support	3,459	2,500	2,500
2236 Materials	37	200	200
2239 Electrical Supplies & Light Fixtures	0	250	250
2240 Motor Vehicle Parts & Supplies	10,641	6,500	6,500
2241 Equipment Parts & Supplies	201	500	500
2281 Minor Tools & Apparatus	1,723	200	200
TOTAL SUPPLIES	70,180	82,150	72,150
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	1,380	4,500	4,500
2305 Special Services	9,331	7,500	7,500
2307 Utilities	18,871	18,000	18,000
2309 Postage	1,221	1,600	1,600
2310 Hire of Equipment	0	3,000	3,000
2311 Travel & Schools	12,107	10,000	10,000
2312 Advertising	0	500	500
2314 Printing & Binding	231	500	500
2315 Uniform Maintenance	684	1,800	1,800
2320 R&M Buildings, Structures	1,059	2,500	2,500
2321 R&M Radio & Communication Equipment	1,176	1,800	1,800
2322 R&M Furniture & Fixtures	1,114	2,000	2,000
2323 R&M Motor Vehicles	9,074	3,000	3,000
2324 R&M Machines & Equipment	12,455	4,000	4,000
2327 Licenses and Permits	350	500	500
2330 Dues, Memberships, Subscriptions	3,292	3,650	3,650
2333 Central Dispatching	386,260	410,000	435,000
2377 Animal Shelter/Crematorium	12,281	15,000	15,000
2378 County Jail Fees	35,353	21,000	21,000
2385 State Program Expense	24,030	0	0
TOTAL CONTRACTUAL	530,269	510,850	535,850
CAPITAL OUTLAY			
2410 Motor Vehicles/ Radar Equipment	30,533	64,000	36,300
2420 Radar, Video, Etc.	0	0	0
TOTAL CAPITAL OUTLAY	30,533	64,000	36,300
GRAND TOTAL	\$ 3,012,583	\$ 3,024,800	\$ 3,327,940

**PUBLIC SAFETY
EMERGENCY MANAGEMENT (350)**

<u>BUDGET SUMMARY</u>	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2200 Supplies	\$ -	\$ 4,100	\$ 1,500
2300 Contractual Services	1,525	5,500	4,800
TOTAL EXPENSES	1,525	9,600	6,300
 GRAND TOTAL	 \$ 1,525	 \$ 9,600	 \$ 6,300

OVERVIEW

Emergency Management includes those functions related to preparation for disaster situations.

**PUBLIC SAFETY
EMERGENCY MANAGEMENT (350)**

<u>BUDGET DETAIL</u>	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SUPPLIES			
2202 Department Supplies	\$ -	\$ 500	\$ 500
2215 Food, Meals	0	3,600	1,000
TOTAL SUPPLIES	0	4,100	1,500
CONTRACTUAL SERVICES			
2305 Special Services	0	0	0
2310 Hire of Equipment	0	200	200
2311 Travel & Schools	1,525	3,000	1,800
2314 Printing & Binding	0	100	100
2321 R&M Radio & Communication Equipment	0	2,000	2,450
2324 R&M Machines & Equipment	0	100	100
2330 Dues, Memberships, Subscriptions	0	100	150
TOTAL CONTRACTUAL	1,525	5,500	4,800
 GRAND TOTAL	 \$ 1,525	 \$ 9,600	 \$ 6,300

**PUBLIC WORKS
STREETS & DRAINAGE (402)**

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
EXPENSES			
2100 Salaries & Benefits	\$ 804,746	\$ 907,400	\$ 897,770
2200 Supplies	139,977	159,450	108,750
2300 Contractual Services	32,508	43,550	45,550
TOTAL EXPENSES	977,231	1,110,400	1,052,070
2400 Capital Outlay	93,151	27,000	23,000
GRAND TOTAL	\$ 1,070,382	\$ 1,137,400	\$ 1,075,070

AUTHORIZED PERSONNEL

- Public Works Director
- Streets Supervisor
- Equipment Operator
- Laborer (7)
- Department Secretary

OVERVIEW

The Streets and Drainage Department is responsible for the activities associated with street repair and rehabilitation, sidewalk repair, right of way maintenance, street sign maintenance, and drainage improvements. In times of emergency, the Streets and Drainage Department provides repair and cleanup services throughout the City.

STREETS & DRAINAGE (402)

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 564,798	\$ 633,400	\$ 627,500
2102 Overtime	1,088	4,100	4,100
2107 Extra Help	35,725	38,000	39,000
2111 Retirement	66,125	76,300	75,700
2120 Social Security	44,503	51,700	51,300
2131 Insurance	78,785	87,300	82,970
2136 ICMA Retirement	13,722	16,600	17,200
TOTAL SALARIES & BENEFITS	804,746	907,400	897,770
SUPPLIES			
2202 Department Supplies	2,598	4,300	4,300
2212 Chemicals	209	500	500
2215 Food, Meals	1,492	1,700	1,700
2219 Wearing Apparel	2,643	3,050	3,050
2221 Fuel	10,078	13,000	11,000
2234 Traffic & Street Signs	3,541	5,000	5,000
2236 Street/Sidewalk/Building Materials	96,097	110,000	61,300
2240 Motor Vehicle Parts & Supplies	6,229	6,000	6,000
2241 Equipment Parts & Supplies	6,153	6,000	6,000
2249 Storm Sewers	8,550	7,000	7,000
2281 Minor Tools & Apparatus	2,387	2,900	2,900
TOTAL SUPPLIES	139,977	159,450	108,750
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	9,402	7,000	7,000
2305 Special Services	0	0	0
2309 Postage	300	500	500
2310 Hire of Equipment	15,114	15,000	15,000
2311 Travel & Schools	1,960	3,000	5,000
2321 R&M Radio & Communication Equipment	0	1,000	1,000
2323 R&M Motor Vehicles	277	2,150	2,150
2324 R&M Machines & Equipment	1,250	900	900
2327 Licenses & Permits	423	1,000	1,000
2330 Dues, Memberships, Subscriptions	644	1,000	1,000
2336 Signal Systems	1,323	500	500
2365 Sidewalk Repairs	1,415	10,000	10,000
2370 Tree Trimming	400	1,500	1,500
TOTAL CONTRACTUAL	32,508	43,550	45,550
CAPITAL OUTLAY			
2410 Motor Vehicles	0	27,000	23,000
2451 Specialized Equipment	93,151	0	0
TOTAL CAPITAL OUTLAY	93,151	27,000	23,000
GRAND TOTAL	\$ 1,070,382	\$ 1,137,400	\$ 1,075,070

**PUBLIC WORKS
INSPECTIONS (404)**

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 152,989	\$ 132,300	\$ 136,040
2200 Supplies	3,596	4,100	2,900
2300 Contractual Services	17,420	22,900	23,900
TOTAL EXPENSES	174,005	159,300	162,840
2400 Capital Outlay	0	0	0
GRAND TOTAL	\$ 174,005	\$ 159,300	\$ 162,840

AUTHORIZED PERSONNEL

Building Official

OVERVIEW

The Inspections Department is responsible for the enforcement of regulatory ordinances relating to the construction, renovation, and maintenance of buildings and structures within the City of Port Neches. Additionally, this department is also responsible for administration of zoning regulations and requirements.

**PUBLIC WORKS
INSPECTIONS (404)**

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular	\$ 110,665	\$ 98,200	\$ 91,340
2102 Overtime	0	0	1,600
2107 Extra Help	13,150	8,000	12,000
2111 Retirement	12,935	11,800	11,000
2120 Social Security	9,324	8,200	7,600
2131 Insurance	6,857	6,000	12,000
2136 ICMA Retirement	58	100	500
TOTAL SALARIES & BENEFITS	152,989	132,300	136,040
SUPPLIES			
2202 Department Supplies	831	1,000	1,000
2215 Food, Meals	178	200	0
2219 Wearing Apparel	286	200	200
2221 Fuel	619	1,000	1,000
2240 Motor Vehicle Parts & Supplies	1,191	1,200	500
2241 Equipment Parts & Supplies	0	300	0
2281 Minor Tools & Apparatus	491	200	200
TOTAL SUPPLIES	3,596	4,100	2,900
CONTRACTUAL SERVICES			
2302 Consultants & Professional Services	0	300	300
2305 Special Services	0	1,500	0
2309 Postage	1,900	2,000	2,000
2311 Travel & Schools	1,539	2,400	2,400
2314 Printing & Binding	0	600	600
2321 R&M Radio & Communication Equipment	0	100	100
2323 R&M Motor Vehicles	15	200	200
2324 R&M Machines and Equipment	0	250	250
2326 Demolition	13,650	15,000	17,500
2327 Licenses & Permits	130	250	250
2330 Dues, Memberships, Subscriptions	186	300	300
TOTAL CONTRACTUAL	17,420	22,900	23,900
CAPITAL			
2469 Maps - Zoning & Block	0	0	0
TOTAL CAPITAL	0	0	0
GRAND TOTAL	\$ 174,005	\$ 159,300	\$ 162,840

**PUBLIC WORKS
GARAGE & WAREHOUSE (407)**

<u>BUDGET SUMMARY</u>	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 150,121	\$ 155,600	\$ 167,620
2200 Supplies	41,631	34,600	36,100
2300 Contractual Services	30,644	29,700	27,700
TOTAL EXPENSES	222,396	219,900	231,420
2400 Capital Outlay	0	0	0
GRAND TOTAL	\$ 222,396	\$ 219,900	\$ 231,420

AUTHORIZED PERSONNEL

Mechanic (2)

OVERVIEW

Garage and Warehouse is responsible for maintaining City vehicles and equipment utilized in the delivery of public services.

PUBLIC WORKS
GARAGE & WAREHOUSE (407)

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 112,174	\$ 115,400	\$ 124,200
2102 Overtime	251	1,000	1,220
2111 Retirement	13,147	13,900	15,000
2120 Social Security	8,728	8,900	9,500
2131 Insurance	11,324	11,700	12,700
2136 ICMA Retirement	4,497	4,700	5,000
TOTAL SALARIES & BENEFITS	150,121	155,600	167,620
SUPPLIES			
2202 Department Supplies	9,168	9,000	9,000
2215 Food, Meals	0	100	100
2219 Wearing Apparel	781	500	500
2221 Fuel	1,058	1,800	1,800
2236 Street/Sidewalk/Building Materials	0	1,000	500
2239 Electrical Supplies & Light Fixtures	176	200	200
2240 Motor Vehicle Parts & Supplies	21,074	15,000	17,500
2241 Equipment Parts & Supplies	5,699	3,000	3,000
2281 Minor Tools & Apparatus	3,675	4,000	3,500
TOTAL SUPPLIES	41,631	34,600	36,100
CONTRACTUAL SERVICES			
2305 Special Services	285	1,500	200
2307 Utilities	20,966	20,000	20,000
2310 Hire of Equipment	436	500	500
2311 Travel & Schools	470	100	100
2315 Uniform Maintenance	2,257	1,700	1,700
2320 R&M Buildings, Structures	2,751	2,200	2,000
2322 R&M Furniture & Fixtures	302	200	200
2323 R&M Motor Vehicles	198	500	500
2324 R&M Machines & Equipment	2,788	3,000	2,500
2330 Dues, Memberships, Subscriptions	191	0	0
TOTAL CONTRACTUAL	30,644	29,700	27,700
CAPITAL OUTLAY			
2451 Specialized Equipment	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0
GRAND TOTAL	\$ 222,396	\$ 219,900	\$ 231,420

**PUBLIC WORKS
PARKS (501)**

<u>BUDGET SUMMARY</u>	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 140,935	\$ 136,900	\$ 136,500
2200 Supplies	26,596	40,000	38,200
2300 Contractual Services	15,146	17,200	17,200
TOTAL EXPENSES	182,677	194,100	191,900
2400 Capital Outlay	0	0	0
GRAND TOTAL	\$ 182,677	\$ 194,100	\$ 191,900

AUTHORIZED PERSONNEL

Laborer (2)

OVERVIEW

The Parks Department is responsible for maintaining park facilities and other City owned properties. Maintenance responsibilities include mowing, trimming, weed control, landscaping, and beautification.

PUBLIC WORKS**PARKS (501)**

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 94,970	\$ 95,100	\$ 92,100
2102 Overtime	7,424	3,000	3,000
2107 Extra Help	1,390	1,700	3,800
2111 Retirement	11,958	11,800	11,600
2120 Social Security	7,538	7,700	7,600
2131 Insurance	16,403	16,200	17,700
2136 ICMA Retirement	1,252	1,400	700
TOTAL SALARIES & BENEFITS	140,935	136,900	136,500
SUPPLIES			
2202 Department Supplies	4,992	7,500	7,500
2212 Chemicals	905	1,600	1,600
2215 Food, Meals	0	100	100
2219 Wearing Apparel	397	700	700
2221 Fuel	4,839	6,800	5,000
2236 Street/Sidewalk/Building Materials	7,179	5,000	5,000
2239 Electrical Supplies & Light Fixtures	0	300	300
2240 Motor Vehicle Parts & Supplies	1,164	700	700
2241 Equipment Parts & Supplies	2,391	3,500	3,500
2263 Playground Equipment Supplies	1,273	10,000	10,000
2281 Minor Tools & Apparatus	3,456	3,800	3,800
TOTAL SUPPLIES	26,596	40,000	38,200
CONTRACTUAL SERVICES			
2305 Special Services	0	200	200
2307 Utilities	11,492	12,000	12,000
2309 Postage	100	200	200
2310 Hire of Equipment	3,330	1,500	1,500
2311 Travel & Schools	0	400	400
2320 R&M Buildings, Structures	0	500	500
2322 R&M Furniture & Fixtures	0	500	500
2323 R&M Motor Vehicles	44	500	500
2324 R&M Machines & Equipment	180	650	650
2327 Licenses & Permits	0	100	100
2330 Dues, Memberships, Subscriptions	0	50	50
2370 Tree Trimming	0	600	600
TOTAL CONTRACTUAL	15,146	17,200	17,200
CAPITAL OUTLAY			
2410 Motor Vehicles	0	0	0
2412 Park Equipment	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0
GRAND TOTAL	\$ 182,677	\$ 194,100	\$ 191,900

**COMMUNITY ENRICHMENT
SENIOR CITIZENS CENTER /WRIGHT BUILDING (503)**

<u>BUDGET SUMMARY</u>	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 78,580	\$ 81,900	\$ 91,700
2200 Supplies	781	3,100	3,100
2300 Contractual Services	13,905	30,900	35,470
TOTAL EXPENSES	93,266	115,900	130,270
2400 Capital Outlay	0	0	0
GRAND TOTAL	\$ 93,266	\$ 115,900	\$ 130,270

AUTHORIZED PERSONNEL

Senior Citizens Coordinator

OVERVIEW

The Senior Citizens Center/Wright Building provides services and activities for senior Port Neches residents. In addition to providing daily meals, the Senior Citizens Center offers various programs, educational information, and recreational opportunities.

COMMUNITY ENRICHMENT
SENIOR CITIZENS CENTER /WRIGHT BUILDING

BUDGET DETAIL	2015-2016	2016-2017	2017-2018
	ACTUAL	BUDGET	ADOPTED
SALARIES & BENEFITS			
2101 Regular	\$ 56,811	\$ 57,700	\$ 65,200
2102 Overtime	0	1,000	1,000
2107 Extra Help	2,618	3,100	3,100
2111 Retirement	6,639	7,000	8,000
2120 Social Security	4,523	4,800	5,300
2131 Insurance	5,716	5,900	6,400
2136 ICMA Retirement	2,273	2,400	2,700
TOTAL SALARIES & BENEFITS	78,580	81,900	91,700
SUPPLIES			
2202 Department Supplies	781	1,000	1,000
2219 Wearing Apparel	0	50	50
2236 Materials	0	100	100
2239 Electrical Supplies & Light Fixtures	0	450	450
2241 Equipment Parts & Supplies	0	1,500	1,500
TOTAL SUPPLIES	781	3,100	3,100
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	0	100	100
2305 Special Services	329	1,000	1,000
2307 Utilities	9,777	9,000	9,000
2309 Postage	100	300	300
2311 Travel & Schools	0	500	500
2314 Printing & Binding	0	200	200
2320 R&M Buildings, Structures	918	1,755	6,320
2322 R&M Furniture & Fixtures	765	2,000	2,000
2324 R&M Machines & Equipment	440	11,000	11,000
2330 Dues & Subscriptions	45	45	50
2385 Program Expense	1,531	5,000	5,000
TOTAL CONTRACTUAL	13,905	30,900	35,470
TOTAL CAPITAL OUTLAY	0	0	0
GRAND TOTAL	\$ 93,266	\$ 115,900	\$ 130,270

**COMMUNITY ENRICHMENT
LIBRARY (700)**

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 397,501	\$ 432,300	\$ 461,430
2200 Supplies	49,785	51,350	49,800
2300 Contractual Services	66,240	63,650	68,650
TOTAL EXPENSES	513,526	547,300	579,880
2400 Capital Outlay	1,819	3,200	3,200
GRAND TOTAL	\$ 515,345	\$ 550,500	\$ 583,080

AUTHORIZED PERSONNEL

- Library Director
- Librarian Assistant (4)
- Part-time Assistant (4)

OVERVIEW

The Library is responsible for providing a variety of educational and recreational media to the City's residents. This facility maintains a large collection of books, magazines, newspapers, and reference guides. The collection also includes paperback books, records, tapes, and videocassettes. The Library offers both adult and youth programming.

**COMMUNITY ENRICHMENT
LIBRARY (700)**

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular	\$ 295,530	\$ 321,300	\$ 337,000
2102 Overtime	0	1,000	1,000
2107 Extra Help	6,675	3,300	3,500
2111 Retirement	30,154	38,600	41,000
2120 Social Security	22,499	25,000	26,500
2131 Insurance	36,966	38,300	47,000
2136 ICMA Retirement	5,677	4,800	5,430
TOTAL SALARIES & BENEFITS	397,501	432,300	461,430
SUPPLIES			
2202 Department Supplies	11,972	10,000	9,500
2215 Food, Meals	146	150	250
2239 Electrical Supplies & Light Fixtures	90	200	200
2241 Equipment Parts & Supplies	1,086	1,500	1,500
2272 Library Materials	36,491	39,300	38,150
2281 Minor Tools & Apparatus	0	200	200
TOTAL SUPPLIES	49,785	51,350	49,800
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	208	240	250
2305 Special Services	2,303	2,480	2,500
2307 Utilities	19,060	19,000	19,000
2309 Postage	2,015	2,300	2,300
2310 Hire of Equipment	5,905	6,300	5,500
2311 Travel & Schools	2,121	950	2,250
2314 Printing & Binding	359	400	200
2320 R&M Buildings, Structures	6,941	8,720	10,000
2322 R&M Furniture & Fixtures	1,143	1,300	1,300
2324 R&M Machines & Equipment	1,094	1,660	1,700
2330 Dues, Memberships, Subscriptions	45	50	150
2376 HALAN Annual Fees	19,530	19,750	20,400
2385 Program Expense	5,516	500	3,100
TOTAL CONTRACTUAL	66,240	63,650	68,650
CAPITAL OUTLAY			
2474 Library Memorials	1,819	3,200	3,200
TOTAL CAPITAL OUTLAY	1,819	3,200	3,200
GRAND TOTAL	\$ 515,345	\$ 550,500	\$ 583,080

**GENERAL GOVERNMENT
LEGAL/MUNICIPAL COURT (800)**

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2200 Supplies	0	2,000	0
2300 Contractual Services	\$ 111,603	\$ 94,700	\$ 89,200
TOTAL EXPENSES	111,603	96,700	89,200
GRAND TOTAL	\$ 111,603	\$ 96,700	\$ 89,200

EXPENSE ACCOUNTS

City Judge	\$2,007 /month
City Attorney	\$2,750 /month
City Prosecutor	\$800 /month

OVERVIEW

Legal/Municipal Court allows for the allocation of funds pertaining to legal matters involving the City of Port Neches.

**GENERAL GOVERNMENT
LEGAL/MUNICIPAL COURT (800)**

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2202 Supplies	\$ 0	\$ 2,000	\$ 0
CONTRACTUAL SERVICES			
2303 Legal Fees	\$ 75,100	\$ 60,000	\$ 55,000
2311 Travel & Schools	988	1,400	1,400
2330 Dues & Subscriptions	0	100	100
2353 Court Allowance	0	100	100
2371 Court Prosecutor	9,600	9,600	9,600
2372 City Judge	25,915	23,500	23,000
TOTAL CONTRACTUAL	111,603	94,700	89,200
 GRAND TOTAL	 \$ 111,603	 \$ 96,700	 \$ 89,200

GENERAL FUND - CONTINGENT (901)

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries	\$ 0	\$ 100,000	\$ 0
2200 Supplies	1,645	5,000	5,000
2300 Contractual Services	1,469,575	1,376,800	1,362,300
TOTAL EXPENSES	1,471,220	1,481,800	1,367,300
2400 Capital Outlay	0	0	0
2600 Transfers	855,000	150,000	200,000
GRAND TOTAL	\$ 2,326,220	\$ 1,631,800	\$ 1,567,300

OVERVIEW

Contingent includes appropriations for specialized activities and payments, which are not necessarily department specific and/or require a centralized accounting, that provide direct benefit to the citizens of Port Neches.

GENERAL FUND - CONTINGENT (901)

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2115 Compensation Study	\$ 0	\$ 100,000	\$ 0
TOTAL SALARIES & BENEFITS	0	100,000	0
SUPPLIES			
2202 Department Supplies	\$ 1,645	\$ 5,000	\$ 5,000
TOTAL SUPPLIES	1,645	5,000	5,000
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	101,028	30,000	20,000
2304 Information Support System	47,603	60,000	60,000
2305 Special Services	52,526	20,000	15,000
2308 Telephone	51,221	40,000	50,000
2312 Advertising	4,986	4,500	5,000
2316 Workers Compensation Insurance	68,000	68,000	80,000
2318 Insurance	211,594	307,400	307,400
2320 Leased Building Expenses	17,150	30,000	30,000
2324 R&M Machines & Equipment	0	1,000	1,000
2325 Repairs Insurance	0	10,000	10,000
2329 Janitorial Services	49,943	50,000	50,000
2330 Dues, Memberships, Subscriptions	4,141	8,000	5,000
2338 Retiree Insurance Premium -City	400,000	425,000	450,000
2341 Chamber of Commerce	8,400	8,400	8,400
2345 Riverfest Contributions	2,761	35,000	45,000
2349 Ball Leagues	5,000	9,000	5,000
2356 Stormwater Management	13,578	20,000	15,000
2357 Street and Traffic Utilities	134,162	130,000	130,000
2358 Public Safety Radio System	14,772	50,000	30,000
2368 Employee Assistance Program	5,110	5,500	5,500
2380 Contingent	261,994	20,000	30,000
2381 Port Security Match	15,606	35,000	0
2390 Riverfront Development Authority	0	10,000	10,000
TOTAL CONTRACTUAL	1,469,575	1,376,800	1,362,300
CAPITAL OUTLAY			
2454 Computer Equipment	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0
TRANSFERS			
2611 Transfer to W/S #11	155,000	0	0
2614 Transfer to Sick Leave #14	400,000	150,000	200,000
2626 Transfer to W/S #26	300,000	0	0
TOTAL TRANSFERS	855,000	150,000	200,000
GRAND TOTAL	\$ 2,326,220	\$ 1,631,800	\$ 1,567,300

**ENTERPRISE
FUNDS**

**WATER & SEWER FUND
SANITATION FUND**

**WATER AND SEWER FUND
BUDGET SUMMARY**

FISCAL YEAR 2017-2018

RESOURCES

Water Service	\$ 1,814,500
Sewer Service	1,400,000
Other	109,000

GRAND TOTAL RESOURCES AND RESERVES **\$ 3,323,500**

EXPENDITURES

Operating Expenses	\$ 3,024,790
Contingency	0
Capital	137,000
Transfers	288,000

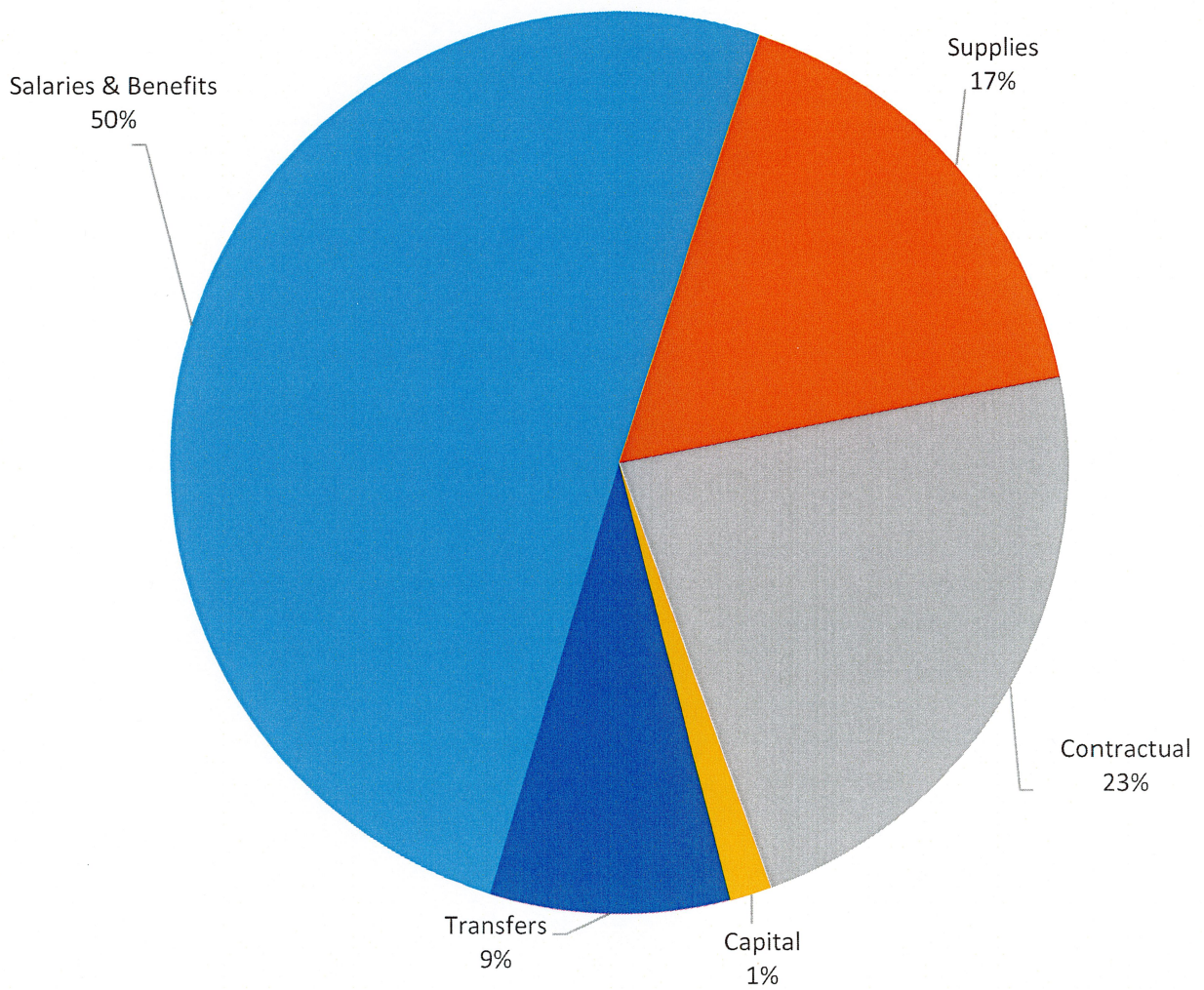
GRAND TOTAL EXPENDITURES **\$ 3,449,790**

USE OF FUND BALANCE **\$ 126,290**

**WATER AND SEWER FUND
REVENUES AND RESERVES DETAIL**

	2015-2016	2016-2017	2017-2018
	ACTUAL	BUDGET	ADOPTED
OPERATING REVENUE			
1417 Water Service	\$ 1,679,039	\$ 1,710,000	\$ 1,814,500
1419 Sewer Service	1,406,330	1,400,000	1,400,000
1423 Penalty	54,902	60,000	60,000
1462 Turn on, Cutoff and Transfer Fees	2,420	5,000	5,000
1463 Sewer Taps	6,075	7,000	7,000
1467 Water Taps	11,600	10,000	10,000
TOTAL OPERATING REVENUE	3,160,366	3,192,000	3,296,500
OTHER RESOURCES			
1601 Interest Income	3,460	10,000	5,000
1606 Insurance Claims	0	1,500	1,500
1612 Sale of Salvage	0	500	500
1641 Over/Short	0	0	0
1651 Miscellaneous Income	27,344	10,000	20,000
TOTAL OTHER RESOURCES	30,804	22,000	27,000
1701 Transfer from General Fund	155,000	0	0
TOTAL OTHER RESOURCES	155,000	0	0
TOTAL CURRENT RESOURCES	\$ 3,346,170	\$ 3,214,000	\$ 3,323,500

FY 2017-2018 EXPENDITURES WATER & SEWER FUND



**WATER AND SEWER FUND
SUMMARY OF EXPENDITURES
BY CHARACTER AND OBJECT CLASSIFICATION**

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 1,614,210	\$ 1,617,900	\$ 1,713,190
2200 Supplies	562,929	522,200	556,900
2300 Contractual Services	885,706	704,700	754,700
TOTAL EXPENSES	3,062,845	2,844,800	3,024,790
2400 Capital Outlay	85,482	100,000	137,000
2600 Transfers	250,000	269,200	288,000
GRAND TOTAL	\$ 3,398,327	\$ 3,214,000	\$ 3,449,790

**WATER AND SEWER FUND
SUMMARY OF EXPENDITURES
BY FUNCTION AND ACTIVITY CLASSIFICATION**

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
601 Supply and Purification	\$ 1,138,970	\$ 1,056,500	\$ 1,130,200
603 Water and Sewer Maintenance	794,431	792,900	851,300
604 Accounting and Collections	231,453	243,000	249,180
607 Wastewater Plant	983,473	842,400	931,110
901 Contingency	250,000	279,200	288,000
GRAND TOTAL	\$ 3,398,327	\$ 3,214,000	\$ 3,449,790

**WATER AND SEWER FUND
SUMMARY OF EXPENDITURES
BY FUNCTION AND EXPENSE CATEGORY**

DEPARTMENT	Salaries & Benefits	Materials & Supplies	Contractual Services	Capital	Transfers	TOTAL
Supply and Purification	\$ 507,300	\$ 372,700	\$ 225,200	\$ 25,000	\$ -	\$ 1,130,200
Water and Sewer Maintenance	605,600	114,500	44,200	87,000	-	851,300
Accounting and Collections	183,880	2,000	63,300	-	-	249,180
Wastewater Plant	416,410	67,700	422,000	25,000	-	931,110
Contingency	-	-	0	-	288,000	288,000
GRAND TOTAL EXPENSES	\$ 1,713,190	\$ 556,900	\$ 754,700	\$ 137,000	\$ 288,000	\$ 3,449,790

**WATER AND SEWER FUND
SUPPLY AND PURIFICATION (601)**

BUDGET SUMMARY	2015-2016	2016-2017	2017-2018
	ACTUAL	BUDGET	ADOPTED
2100 Salaries & Benefits	\$ 491,622	\$ 484,800	\$ 507,300
2200 Supplies	414,372	336,500	372,700
2300 Contractual Services	232,976	210,200	225,200
TOTAL EXPENSES	1,138,970	1,031,500	1,105,200
2400 Capital Outlay	0	25,000	25,000
GRAND TOTAL	\$ 1,138,970	\$ 1,056,500	\$ 1,130,200

AUTHORIZED PERSONNEL

Water Plant Supervisor
Water Plant Operator (4)

OVERVIEW

The Supply and Purification Department oversees all aspects of water production and treatment. Water for the City is supplied by the Lower Neches Valley Authority (LNVA). The City's water treatment plant has a capacity of 4.9 MGD. Additionally, the City operates and maintains three (3) water towers which have a storage capacity of 850,000 gallons.

WATER AND SEWER FUND
SUPPLY AND PURIFICATION (601)

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 288,734	\$ 317,000	\$ 333,320
2102 Overtime	87,378	50,000	50,000
2111 Retirement	44,003	43,900	45,900
2120 Social Security	28,401	28,100	29,300
2131 Insurance	35,925	38,500	42,100
2136 ICMA Retirement	7,181	7,300	6,680
TOTAL SALARIES & BENEFITS	491,622	484,800	507,300
SUPPLIES			
2202 Department Supplies	9,930	8,200	10,000
2211 Purchased Water Supply	146,289	130,000	150,000
2212 Chemicals	244,141	185,000	200,000
2219 Wearing Apparel	0	600	600
2221 Fuel	580	3,000	2,000
2236 Street/Sidewalk/Building Materials	737	0	200
2239 Electrical Supplies & Light Fixtures	211	0	200
2240 Motor Vehicle Parts & Supplies	171	200	200
2241 Equipment Parts & Supplies	11,833	9,000	9,000
2281 Minor Tools & Apparatus	480	500	500
TOTAL SUPPLIES	414,372	336,500	372,700
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	11,716	1,000	1,000
2305 Special Services	13,508	18,000	21,000
2307 Utilities	61,998	60,000	60,000
2309 Postage	171	1,500	1,500
2310 Hire of Equipment	240	0	0
2311 Travel & Schools	585	1,000	3,000
2314 Printing & Binding	0	1,000	1,000
2316 Workers Comp. Insurance	8,800	8,700	8,700
2318 Insurance	70,000	75,000	75,000
2320 R&M Buildings	280	200	200
2321 R&M Radio & Communication Equipment	0	0	0
2322 R&M Furniture, Fixtures	50	200	200
2323 R&M Motor Vehicles	15	200	200
2324 R&M Machines & Equipment	53,287	30,000	40,000
2327 Licenses & Permits	12,006	13,000	13,000
2330 Dues, Memberships, Subscriptions	320	400	400
TOTAL CONTRACTUAL	232,976	210,200	225,200
CAPITAL OUTLAY			
2414 Plant Equipment	0	25,000	25,000
TOTAL CAPITAL OUTLAY	0	25,000	25,000
GRAND TOTAL	\$ 1,138,970	\$ 1,056,500	\$ 1,130,200

**WATER AND SEWER FUND
WATER AND SEWER MAINTENANCE (603)**

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 594,290	\$ 609,200	\$ 605,600
2200 Supplies	77,459	114,500	114,500
2300 Contractual Services	43,450	44,200	44,200
TOTAL EXPENSES	715,199	767,900	764,300
2400 Capital Outlay	79,232	25,000	87,000
GRAND TOTAL	\$ 794,431	\$ 792,900	\$ 851,300

AUTHORIZED PERSONNEL

Water and Sewer Maintenance Supervisor
 Equipment Operator (2)
 Meter Reader
 Utility Worker (4)

OVERVIEW

Water and Sewer Maintenance is responsible for the maintenance and operation of the water distribution system which delivers water to approximately 5,300 metered accounts. This department is also responsible for the operation and maintenance of the wastewater collection system which conveys wastewater to the City's wastewater treatment facility. The City has approximately 80 miles of water lines and 80 miles of sewer lines.

WATER AND SEWER FUND**WATER AND SEWER MAINTENANCE (603)**

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 437,169	\$ 435,600	\$ 423,600
2102 Overtime	4,699	13,000	15,000
2107 Extra Help	0	2,000	2,000
2111 Retirement	51,665	53,700	52,400
2120 Social Security	33,019	34,500	33,600
2131 Insurance	58,303	60,400	70,000
2136 ICMA Retirement	9,435	10,000	9,000
TOTAL SALARIES & BENEFITS	594,290	609,200	605,600
SUPPLIES			
2202 Department Supplies	1,689	2,000	2,000
2212 Chemicals	203	1,000	1,000
2215 Food, Meals	139	1,500	1,500
2219 Wearing Apparel	1,535	2,500	2,500
2221 Fuel	8,042	10,000	10,000
2236 Street/Sidewalk/Building Materials	12,529	18,000	18,000
2240 Motor Vehicle Parts & Supplies	2,537	4,000	4,000
2241 Equipment Parts & Supplies	2,671	9,000	9,000
2242 Water Mains	41,466	53,000	53,000
2245 Sewer Mains	3,695	9,000	9,000
2281 Minor Tools & Apparatus	2,953	4,500	4,500
TOTAL SUPPLIES	77,459	114,500	114,500
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	13,399	1,500	1,500
2305 Special Services	4,807	5,000	5,000
2309 Postage	0	500	500
2310 Hire of Equipment	1,270	2,000	2,000
2311 Travel & Schools	1,291	3,000	3,000
2312 Advertising	0	300	300
2314 Printing & Binding	0	200	200
2316 Workers Comp. Insurance	8,300	9,700	9,700
2318 Insurance	10,000	11,000	11,000
2321 R&M Radio & Communication Equipment	0	500	500
2323 R&M Motor Vehicles	2,715	5,000	5,000
2324 R&M Machines & Equipment	185	3,000	3,000
2327 Licenses & Permits	843	1,500	1,500
2330 Dues, Memberships, Subscriptions	640	1,000	1,000
2331 Water Tower Inspections	0	0	0
TOTAL CONTRACTUAL	43,450	44,200	44,200
CAPITAL OUTLAY			
2410 Motor Vehicles	0	25,000	23,000
2451 Specialized Equipment	79,232	0	64,000
TOTAL CAPITAL OUTLAY	79,232	25,000	87,000
GRAND TOTAL	\$ 794,431	\$ 792,900	\$ 851,300

**WATER AND SEWER FUND
ACCOUNTING AND COLLECTIONS (604)**

	<i>2015-2016</i>	<i>2016-2017</i>	<i>2017-2018</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>ADOPTED</i>
<i>BUDGET SUMMARY</i>			
2100 Salaries & Benefits	\$ 158,879	\$ 177,700	\$ 183,880
2200 Supplies	1,333	2,000	2,000
2300 Contractual Services	64,991	63,300	63,300
TOTAL EXPENSES	225,203	243,000	249,180
2400 Capital Outlay	6,250	0	0
TOTAL EXPENSES	6,250	0	0
GRAND TOTAL	\$ 231,453	\$ 243,000	\$ 249,180

AUTHORIZED PERSONNEL

Accounting Supervisor
Customer Service Clerk

OVERVIEW

Accounting and Collections processes monthly accounts for water, sewer, and sanitation services provided by the City. This function is responsible for establishing new accounts, receiving deposits, and collecting overdue payments.

WATER AND SEWER FUND
ACCOUNTING AND COLLECTIONS (604)

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular	\$ 116,682	\$ 124,600	\$ 129,000
2102 Overtime	634	2,000	1,580
2107 Extra Help	97	5,000	5,000
2111 Retirement	13,714	15,200	15,500
2120 Social Security	8,412	10,100	10,400
2131 Insurance	15,810	16,400	17,900
2136 ICMA Retirement	3,530	4,400	4,500
TOTAL SALARIES & BENEFITS	158,879	177,700	183,880
SUPPLIES			
2202 Department Supplies	1,333	2,000	2,000
TOTAL SUPPLIES	1,333	2,000	2,000
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	12,963	11,500	11,500
2305 Special Services	21,293	20,000	20,000
2309 Postage	17,180	17,500	17,500
2310 Hire of Equipment	0	0	0
2311 Travel & Schools	0	1,500	1,500
2314 Printing & Binding	1,866	2,000	2,000
2316 Workers Comp. Insurance	300	300	300
2318 Insurance	9,800	10,000	10,000
2321 R&M Radio & Communication Equip	0	0	0
2324 R&M Machines & Equipment	1,589	500	500
TOTAL CONTRACTUAL	64,991	63,300	63,300
CAPITAL OUTLAY			
2454 Computer Equipment	6,250	0	0
TOTAL CAPITAL OUTLAY	6,250	0	0
GRAND TOTAL	\$ 231,453	\$ 243,000	\$ 249,180

**WATER AND SEWER FUND
WASTEWATER PLANT (607)**

	<i>2015-2016</i>	<i>2016-2017</i>	<i>2017-2018</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>ADOPTED</i>
<i>BUDGET SUMMARY</i>			
2100 Salaries & Benefits	\$ 369,419	\$ 346,200	\$ 416,410
2200 Supplies	69,765	69,200	67,700
2300 Contractual Services	544,289	377,000	422,000
TOTAL EXPENSES	983,473	792,400	906,110
2400 Capital Outlay	0	50,000	25,000
GRAND TOTAL	\$ 983,473	\$ 842,400	\$ 931,110

AUTHORIZED PERSONNEL

Wastewater Treatment Plant Supervisor
Wastewater Treatment Plant Operator (3)

OVERVIEW

The Wastewater Plant Department is responsible for the operation and maintenance of the City's wastewater treatment plant. This facility has a treatment capacity of 26 MGD. Additionally, the department maintains the City's nine (9) lift stations.

**WATER AND SEWER FUND
WASTEWATER PLANT (607)**

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
SALARIES & BENEFITS			
2101 Regular Earnings	\$ 259,553	\$ 247,500	\$ 292,000
2102 Overtime	11,676	4,300	4,310
2111 Retirement	31,716	30,200	35,000
2120 Social Security	19,830	19,300	22,700
2131 Insurance	37,176	37,200	52,000
2136 ICMA Retirement	9,468	7,700	10,400
TOTAL SALARIES & BENEFITS	369,419	346,200	416,410
SUPPLIES			
2202 Department Supplies	7,385	12,000	12,000
2212 Chemicals	42,868	30,000	30,000
2215 Food, Meals	975	100	100
2219 Wearing Apparel	1,234	800	800
2221 Fuel	2,878	5,000	3,500
2236 Street/Sidewalk/Building Materials	0	800	800
2239 Electrical Supplies & Light Fixtures	0	1,000	1,000
2240 Motor Vehicle Parts & Supplies	1,007	600	600
2241 Equipment Parts & Supplies	13,370	17,900	17,900
2281 Minor Tools & Apparatus	48	1,000	1,000
TOTAL SUPPLIES	69,765	69,200	67,700
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	125	2,000	2,000
2305 Special Services	20,689	13,000	13,000
2307 Utilities	228,051	200,000	200,000
2309 Postage	75	400	400
2310 Hire of Equipment	1,134	3,000	3,000
2311 Travel & Schools	1,118	800	800
2316 Workers Comp. Insurance	4,000	3,800	3,800
2318 Insurance	51,400	52,000	52,000
2320 R&M Buildings and Contractual	0	800	800
2321 R&M Radio & Communication Equipment	0	200	200
2322 R&M Furniture and Fixtures	100	400	400
2323 R&M Motor Vehicles	29	300	300
2324 R&M Machines & Equipment	162,068	40,000	75,000
2327 Licenses & Permits	40,308	40,000	40,000
2330 Dues, Memberships, Subscriptions	320	300	300
2332 Sanitary Landfill	34,872	20,000	30,000
TOTAL CONTRACTUAL	544,289	377,000	422,000
CAPITAL OUTLAY			
2414 Plant Equipment	0	25,000	0
2451 Specialized Equipment	0	25,000	25,000
TOTAL CAPITAL OUTLAY	0	50,000	25,000
GRAND TOTAL	\$ 983,473	\$ 842,400	\$ 931,110

CONTINGENCY (901)

<u>BUDGET SUMMARY</u>	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2300 Contractual Services	\$ 0	\$ 10,000	\$ 0
TOTAL EXPENSES	0	10,000	0
2600 Transfers	250,000	269,200	288,000
GRAND TOTAL	\$ 250,000	\$ 279,200	\$ 288,000

OVERVIEW

Water and Sewer Contingency primarily includes transfers to other funds.

**WATER AND SEWER FUND
CONTINGENCY (901)**

<u>BUDGET DETAIL</u>	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
CONTRACTUAL SERVICES			
2380 Contingent	\$ 0	\$ 10,000	\$ 0
TOTAL CONTRACTUAL	0	10,000	0
TRANSFERS			
2601 Transfer to General Fund	200,000	263,000	263,000
2614 Transfer to Sick Leave Fund	50,000	6,200	25,000
2626 Transfer to Water and Sewer Capital	0	0	0
TOTAL TRANSFERS	250,000	269,200	288,000
GRAND TOTAL	\$ 250,000	\$ 279,200	\$ 288,000

**SANITATION FUND
BUDGET SUMMARY**

FISCAL YEAR 2017-2018

RESOURCES

Garbage and Trash Services	\$ 1,325,000
Other	38,000
	<hr/>

TOTAL RESOURCES	\$ 1,363,000
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EXPENDITURES

Operating Expenditures	1,016,150
Capital Expenditures	211,000
Transfers	150,000
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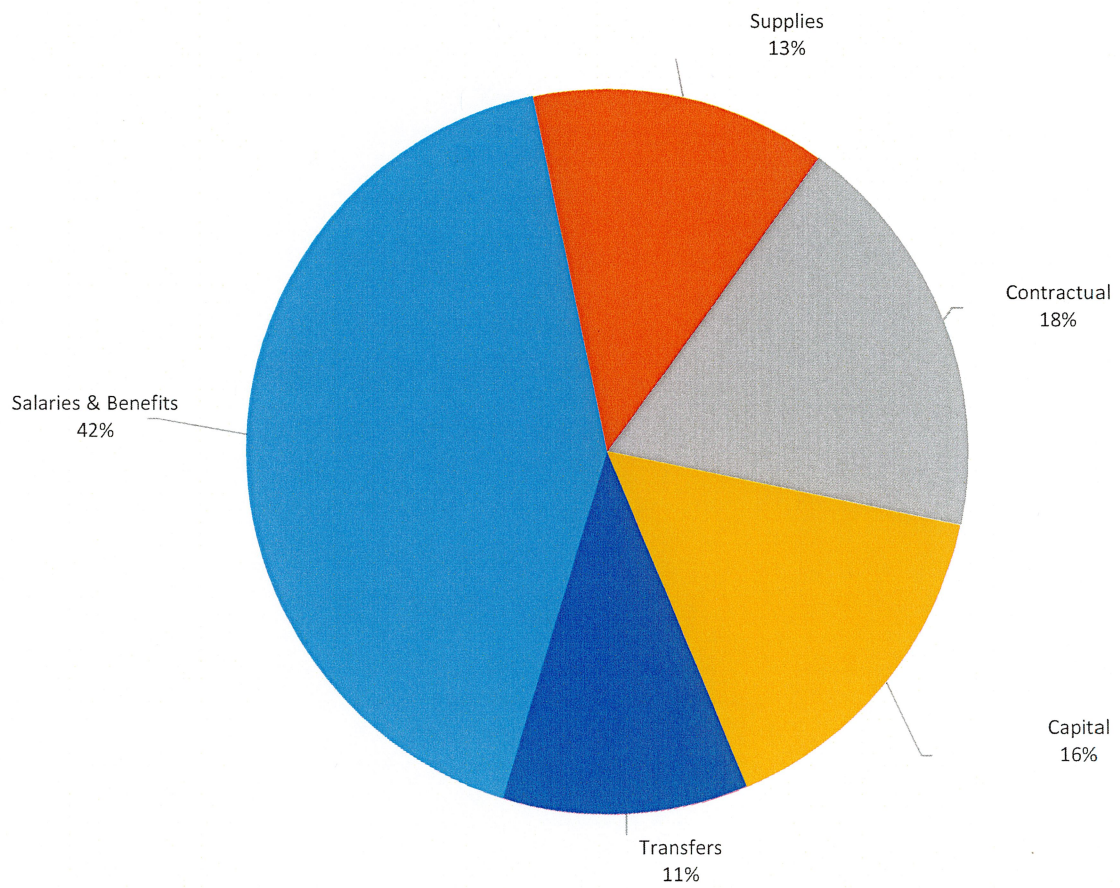
TOTAL EXPENDITURES	\$ 1,377,150
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USE OF FUND BALANCE	\$ 14,150
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**SANITATION FUND
REVENUES AND RESOURCES DETAIL**

		2015-2016	2016-2017	2017-2018
<i>CURRENT REVENUE</i>		ACTUAL	BUDGET	ADOPTED
1421	Garbage and Trash Services	\$ 1,020,170	\$ 1,010,000	\$ 1,015,000
1422	Commercial Garbage	\$ 322,302	\$ 310,000	\$ 310,000
1423	Penalty	22,360	20,000	22,000
1601	Interest on Investments	1,480	3,000	3,000
1610	Sale of Garbage Bags	9,667	12,000	12,000
1612	Sale of Salvage	800	1,000	1,000
1651	Miscellaneous Income	0	0	0
	TOTAL	1,376,779	1,356,000	1,363,000
<i>TOTAL RESOURCES FOR SERVICE</i>		\$ 1,376,779	\$ 1,356,000	\$ 1,363,000

FY 2017-2018 EXPENDITURES SANITATION FUND



**SANITATION FUND
SANITATION (406)**

BUDGET SUMMARY	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Salaries & Benefits	\$ 566,329	\$ 581,100	\$ 586,750
2200 Supplies	169,013	187,600	180,600
2300 Contractual Services	232,599	246,100	248,800
TOTAL EXPENSES	967,941	1,014,800	1,016,150
2400 Capital Outlay	224,959	200,000	211,000
2601 Transfers	100,000	141,200	150,000
GRAND TOTAL	\$ 1,292,900	\$ 1,356,000	\$ 1,377,150

AUTHORIZED PERSONNEL

Sanitation Truck Operator (3)
Sanitation Specialist (7)

OVERVIEW

Sanitation is responsible for the collection and disposal of refuse within the city limits of Port Neches. The department has three (3) routes servicing approximately 5,000 residential and commercial customers. Garbage collection is provided bi-weekly while trash service is provided on a weekly basis.

**SANITATION FUND
SANITATION (406)**

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2101 Regular Earnings	\$ 414,235	\$ 422,600	\$ 425,000
2102 Overtime	3,108	5,000	5,000
2111 Retirement	48,784	51,200	47,000
2120 Social Security	31,568	32,700	32,150
2131 Insurance	61,535	62,400	71,800
2136 ICMA Retirement	7,099	7,200	5,800
TOTAL SALARIES & BENEFITS	566,329	581,100	586,750
SUPPLIES			
2202 Department Supplies	755	2,800	2,800
2215 Food, Meals	0	100	100
2219 Wearing Apparel	3,819	4,500	4,500
2221 Fuel	42,969	60,000	50,000
2223 Garbage Bags	63,552	70,000	65,000
2240 Motor Vehicle Parts & Supplies	55,694	47,000	55,000
2241 Equipment Parts & Supplies	2,224	3,100	3,100
2281 Minor Tools & Apparatus	0	100	100
TOTAL SUPPLIES	169,013	187,600	180,600
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	1,396	500	1,200
2305 Special Services	0	300	300
2309 Postage	500	350	350
2310 Hire of Equipment	0	500	500
2311 Travel & Schools	0	1,000	3,000
2312 Advertising	0	100	100
2314 Printing & Binding	364	200	200
2316 Workers Compensation Insurance	16,000	17,000	17,000
2318 Insurance	30,200	33,000	33,000
2321 R&M Radio & Communication Equipment	0	400	400
2323 R&M Motor Vehicles	7,714	15,000	15,000
2324 R&M Machines & Equipment	0	200	200
2327 Licenses & Permits	61	300	300
2330 Dues, Memberships, Subscriptions	0	50	50
2332 Sanitary Landfill	161,985	160,000	160,000
2333 Recycling Costs	6,897	7,200	7,200
2375 Green Waste Fees	7,482	10,000	10,000
TOTAL CONTRACTUAL	232,599	246,100	248,800
CAPITAL OUTLAY			
2410 Motor Vehicles	197,190	170,000	200,000
2451 Specialized Equipment	27,769	30,000	11,000
TOTAL CAPITAL OUTLAY	224,959	200,000	211,000
2601 Transfer to General Fund	100,000	100,000	150,000
2614 Transfer to Sick Leave Fund	0	41,200	0
GRAND TOTAL	\$ 1,292,900	\$ 1,356,000	\$ 1,377,150

**DEBT SERVICE
FUND**

**DEBT SERVICE FUND
BUDGET SUMMARY**

	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
REVENUES			
1110 General Property Taxes - Current	\$ 2,038,583	\$ 1,890,000	\$ 1,865,000
1111 General Property Taxes - Delinquent	25,695	15,000	25,000
1112 Penalty & Interest	19,301	10,000	20,000
TOTAL RECEIPTS	2,083,579	1,915,000	1,910,000
MISCELLANEOUS REVENUES			
1600 Interest on Issuance	0	0	0
1601 Interest on Investments	5,355	3,000	4,200
TOTAL MISCELLANEOUS REVENUES	5,355	3,000	4,200
TOTAL REVENUES	\$ 2,088,934	\$ 1,918,000	\$ 1,914,200
REQUIREMENTS			
2593 Debt Service - Principal	\$ 1,890,000	\$ 1,430,000	\$ 1,470,000
2594 Debt Service - Interest	402,123	470,800	442,000
2595 Debt Service - Fees	1,250	2,200	2,200
2595 Cost of Issuance	63,800	0	0
TOTAL REQUIREMENTS	\$ 2,357,173	\$ 1,903,000	\$ 1,914,200

**CITY OF PORT NECHES
DEBT SERVICE SUPPLEMENTARY INFORMATION**

COMBINED STATEMENT OF BONDED INDEBTEDNESS

<i>DESCRIPTION</i>	<i>ORIGINAL ISSUE</i>	<i>OUTSTANDING 09/30/2017</i>
Certificates of Obligation 2011	\$ 4,300,000	\$ 4,170,000
Certificates of Obligation 2013	4,300,000	4,120,000
Refunding 2013	5,220,000	1,100,000
Certificates of Obligation 2016	7,250,000	7,150,000
TOTAL	\$ 21,070,000	\$ 16,540,000

**CITY OF PORT NECHES
DEBT SERVICE SUPPLEMENTARY INFORMATION**

Amortization Schedule as of 10/1/2017

<i>Fiscal Year</i>	<i>Principal</i>	<i>Interest</i>	<i>Debt Service</i>
2017-2018	\$ 1,470,000	\$ 441,977	\$ 1,911,977
2018-2019	1,545,000	412,873	1,957,873
2019-2020	1,600,000	365,669	1,965,669
2020-2021	1,655,000	316,800	1,971,800
2021-2022	1,280,000	268,646	1,548,646
2022-2023	1,310,000	239,680	1,549,680
2023-2024	1,345,000	209,992	1,554,992
2024-2025	1,380,000	179,476	1,559,476
2025-2026	1,410,000	146,884	1,556,884
2026-2027	1,445,000	113,518	1,558,518
2027-2028	530,000	79,276	609,276
2028-2029	290,000	62,800	352,800
2029-2030	300,000	51,200	351,200
2030-2031	315,000	39,200	354,200
2031-2032	325,000	26,600	351,600
2032-2033	340,000	13,600	353,600
	\$ 16,540,000	\$ 2,968,191	\$ 19,508,191

**CITY OF PORT NECHES
 RECAP OF REVENUE AND TAX OBLIGATION BONDS
 CERTIFICATES OF OBLIGATION 2011**

BUDGET	PRINCIPAL	INTEREST 1ST PMT	INTEREST 2ND PMT	TOTAL DUE	AMOUNT OUTSTANDING AFTER PAYMENT
2017-18	\$ 130,000	\$ 65,857	\$ 65,856	\$ 261,713	\$ 4,040,000
2018-19	1,300,000	63,907	63,906	1,427,813	2,740,000
2019-20	1,345,000	42,782	42,781	1,430,563	1,395,000
2020-21	1,395,000	20,925	20,925	1,436,850	0
	<u>\$ 4,170,000</u>				

**CITY OF PORT NECHES
 RECAP OF REVENUE AND TAX OBLIGATION BONDS
 CERTIFICATES OF OBLIGATION 2013**

BUDGET	PRINCIPAL	INTEREST 1ST PMT	INTEREST 2ND PMT	TOTAL DUE	AMOUNT OUTSTANDING AFTER PAYMENT
2017-18	\$ 190,000	\$ 69,525	\$ 69,525	\$ 139,050	\$ 3,930,000
2018-19	195,000	67,625	67,625	135,250	3,735,000
2019-20	205,000	65,675	65,675	131,350	3,530,000
2020-21	210,000	63,625	63,625	127,250	3,320,000
2021-22	220,000	61,000	61,000	122,000	3,100,000
2022-23	230,000	57,700	57,700	115,400	2,870,000
2023-24	240,000	54,250	54,250	108,500	2,630,000
2024-25	250,000	50,650	50,650	101,300	2,380,000
2025-26	260,000	46,275	46,275	92,550	2,120,000
2026-27	270,000	41,725	41,725	83,450	1,850,000
2027-28	280,000	37,000	37,000	74,000	1,570,000
2028-29	290,000	31,400	31,400	62,800	1,280,000
2029-30	300,000	25,600	25,600	51,200	980,000
2030-31	315,000	19,600	19,600	39,200	665,000
2031-32	325,000	13,300	13,300	26,600	340,000
2032-33	340,000	6,800	6,800	13,600	0
	<u>\$ 4,120,000</u>				

**CITY OF PORT NECHES
2013 REFUNDING (PRIVATE PLACEMENT)**

BUDGET	PRINCIPAL	INTEREST 1ST PMT	INTEREST 2ND PMT	TOTAL DUE	AMOUNT OUTSTANDING AFTER PAYMENT
2017-18	\$1,100,000	\$ 10,175	\$ 10,175	\$ 1,120,350	\$ 0
	<u>\$1,100,000</u>				

**CITY OF PORT NECHES
2016 CERTIFICATES (PRIVATE PLACEMENT)**

BUDGET	PRINCIPAL	INTEREST 1ST PMT	INTEREST 2ND PMT	TOTAL DUE	AMOUNT OUTSTANDING AFTER PAYMENT
2017-18	\$ 50,000	\$ 75,432	\$ 75,432	\$ 200,864	\$ 7,100,000
2018-19	50,000	74,905	74,905	199,810	7,050,000
2019-20	50,000	74,378	74,378	198,756	7,000,000
2020-21	50,000	73,850	73,850	197,700	6,950,000
2021-22	1,060,000	73,323	73,323	1,206,646	5,890,000
2022-23	1,080,000	62,140	62,140	1,204,280	4,810,000
2023-24	1,105,000	50,746	50,746	1,206,492	3,705,000
2024-25	1,130,000	39,088	39,088	1,208,176	2,575,000
2025-26	1,150,000	27,167	27,167	1,204,334	1,425,000
2026-27	1,175,000	15,034	15,034	1,205,068	250,000
2027-28	250,000	2,638	2,638	255,276	0
	<u>\$ 7,150,000</u>				

**ECONOMIC
DEVELOPMENT
CORPORATION
FUND**

**EDC FUND - COMPONENT UNIT
ECONOMIC DEVELOPMENT CORPORATION (510)
BUDGET SUMMARY**

REVENUES AND RESERVES

Sales Tax	\$ 450,000
Interest	2,000
Reserves	0
	<hr/>

TOTAL REVENUES AND RESERVES **\$ 452,000**

EXPENDITURES

Operating Expenditures	\$ 78,000
Contingencies	207,000
Transfers to Debt Service	167,000
	<hr/>

TOTAL EXPENDITURES **\$ 452,000**

**EDC FUND - COMPONENT UNIT
ECONOMIC DEVELOPMENT CORPORATION (510)**

<u>BUDGET SUMMARY</u>	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
2100 Administration	\$ 50,000	\$ 25,000	\$ 25,000
2200 Supplies	0	500	500
2300 Contractual Services	130,807	259,500	259,500
TOTAL EXPENSES	180,807	285,000	285,000
2600 Transfers to 4B Debt Service	168,344	167,000	167,000
GRAND TOTAL	\$ 349,151	\$ 452,000	\$ 452,000

OVERVIEW

The Port Neches Economic Development Corporation is administered by the seven (7) member Board of Directors and operates as a separate entity. The Board is appointed by the City Council. Funds are provided by a dedicated 1/2 cent sales tax (4B) and can be utilized for economic and community development activities.

EDC FUND - COMPONENT UNIT
ECONOMIC DEVELOPMENT CORPORATION (510)

BUDGET DETAIL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 ADOPTED
ADMINISTRATION			
2101 Administration	\$ 50,000	\$ 25,000	\$ 25,000
TOTAL ADMINISTRATION	50,000	25,000	25,000
SUPPLIES			
2202 Department Supplies	0	500	500
TOTAL SUPPLIES	0	500	500
CONTRACTUAL SERVICES			
2302 Consultants and Professional Services	5,211	5,000	5,000
2305 Special Services	4,377	3,000	3,000
2308 Telephone	0	500	500
2311 Travel & Schools	0	2,000	2,000
2312 Advertising	120	1,000	1,000
2330 Dues, Memberships, Subscriptions	0	1,000	1,000
2339 Marketing/Promotion	40,000	40,000	40,000
2380 Contingent	81,099	207,000	207,000
TOTAL CONTRACTUAL	130,807	259,500	259,500
DEBT SERVICE			
2627 Transfer to 4B Debt Service	168,344	167,000	167,000
TOTAL DEBT SERVICE	168,344	167,000	167,000
GRAND TOTAL	\$ 349,151	\$ 452,000	\$ 452,000

NOTE: FY 15-16 provided for two years of Administration to City (FY13-14 was not charged previously)

ORDINANCES

ORDINANCE NO. 2017-10

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF PORT NECHES, TEXAS, APPROVING AND ADOPTING THE BUDGET FOR SAID CITY, AS PREPARED AND SUBMITTED BY THE CITY MANAGER OF SAID CITY, SUCH BUDGET COVERING THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018

WHEREAS, the City Manager of the City of Port Neches, Texas, has prepared and submitted to the City Council of said City, a budget estimate of expenditures and revenues of all City departments, activities and offices for the fiscal year beginning October 1, 2017, and ending September 30, 2018; and

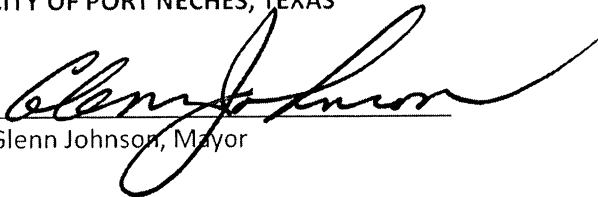
WHEREAS, the City Council of the City of Port Neches, Texas, after due hearing and consideration thereof, deems that such proposed and estimated budget, including amendments approved by the City Council, should be, in all respects, approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT NECHES, TEXAS:

That the budget, as prepared and submitted by the City Manager of the City of Port Neches, Texas, for the various departments of said City for the fiscal year beginning October 1, 2017, and ending September 30, 2018 is hereby in all respects, approved and adopted to include amendments approved by the City Council.

PASSED AND APPROVED by unanimous vote of the City Council of the City of Port Neches, Texas, this 21st day of September, 2017.

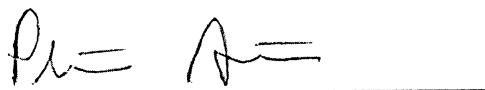
CITY OF PORT NECHES, TEXAS


Glenn Johnson, Mayor

ATTEST:


Jamie Mendoza, City Secretary

APPROVED AS TO FORM:


Pete Steele, City Attorney

ORDINANCE NO. 2017-11

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PORT NECHES, TEXAS; APPORTIONING SUCH LEVY INTO TWO (2) COMPONENTS; SETTING UP A SCHEDULE OF PENALTIES AND INTEREST FOR DELINQUENT TAXES; SETTING THE DELINQUENT RATE; SETTING ADDITIONAL PENALTY TO DEFRAY COSTS OF COLLECTION OF DELINQUENT TAXES; AND PROVIDING FOR AN EMERGENCY.

WHEREAS, pursuant to the provisions of the Tax Code of the State of Texas, the tax assessment rolls to be used for the collection of taxes for the captioned year, wherein the value of all property situated within the City of Port Neches, subject to ad valorem taxes for the tax year 2017, was fixed by Angela Bellard, Chief Appraiser of Jefferson County Appraisal District, at a net taxable value of \$905,184,048;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT NECHES, TEXAS:

Section 1: That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Port Neches, Texas, for the fiscal year 2017-2018 upon all property, real, personal and mixed situated within the corporate limits of the said City subject to taxation, a tax of \$0.725000 cents on each one hundred (\$100.00) dollar valuation of property, said tax being so levied and apportioned to the specific purposes herein set forth:

(a) For the maintenance and operation expenditures of the City of Port Neches, Texas, \$0.518937 cents on each one hundred (\$100.00) dollar valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.98 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$27.68.

(b) For the payment of the debt service of the City of Port Neches, Texas, \$0.206063 cents on each one hundred (\$100.00) dollar valuation of property; and;

Section 2: That there is hereby levied and there shall be collected from every person, firm, association or corporation pursuing any occupation taxed by the General Laws of the State of Texas, an annual occupation tax equal, in each instance, to one-half (1/2) of the State Occupation Tax, which said tax shall be paid annually, in advance, except where otherwise provided by State Law, in which event the same may be paid as provided by State Law; there is hereby levied and there shall be collected a one (1%) per cent Local Sales and Use Tax within the City, as provided by the Municipal Sales and Use Tax Act of the State of Texas, V.T.C.A. Tax Code Chapter 321 and subsequent amendments thereto, as well as an additional one-half of one

percent (.5%) economic development local sales and use tax, approved by a majority of electors on August 12, 2000, for a total local sales and use tax of one and one-half percent (1.5%).

Section 3: That all monies collected under this Ordinance for the specific items herein named be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, the City Treasurer and the City Secretary of said City shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector of Taxes and every person collecting money for the City of Port Neches, Texas, to deliver to the City Treasurer and the City Secretary of said City, at the time of depositing any monies, a statement showing to what fund such deposit should be made and from what source the same is received. All receipts for the City not specifically apportioned by this Ordinance are hereby made payable to the General Fund of the City.

Section 4: That the ad valorem taxes levied for the year 2017 shall become due and payable on the 1st day of October, 2017, and the same may be paid up to and including the 31st day of January, 2018, without penalty. If not paid by January 31, 2018, such taxes shall become delinquent and shall bear penalty, interest and costs as provided by the Property Tax Code of the State of Texas, and its future amendments. If not paid by July 1, 2018, such taxes shall incur an additional penalty to defray costs of collection, which penalty shall be equal to twenty (20%) per cent of the total amount of taxes, penalty and interest due.

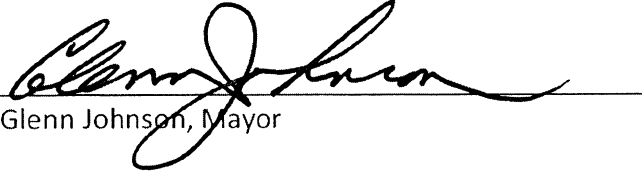
Section 5: This Ordinance shall take effect and be in full force and effect from and after its passage and publication of the caption of said Ordinance in one (1) issue of a newspaper of general circulation within said City, as required by law.

Section 6: That any and all Ordinances, or portions of Ordinances, in conflict with this Ordinance be and the same are hereby repealed, but only to the extent of the conflict.

Section 7: That if any portion of this Ordinance, is for any reason, held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining provisions of this Ordinance and, to this end, all provisions of this Ordinance are declared to be severable.

PASSED AND APPROVED by unanimous vote of the City Council of the City of Port Neches, Texas,
this 21st day of September, 2017.

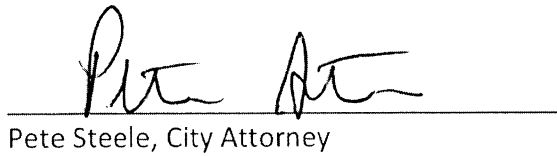
CITY OF PORT NECHES, TEXAS


Glenn Johnson, Mayor

ATTEST:


Jamie Mendoza, City Secretary

APPROVED AS TO FORM:


Pete Steele, City Attorney

ORDINANCE NO. 2017-12

AN ORDINANCE AMENDING SECTION 114-32 OF CHAPTER 114 OF THE CODE OF ORDINANCES OF THE CITY OF PORT NECHES, TEXAS, BY INCREASING THE RATES TO BE CHARGED BY THE CITY FOR WATER SERVICE.

WHEREAS, the City Council of the City of Port Neches, Texas, deems it to be in the best interest of the citizens of said City to amend Section 114-32 of Chapter 114 of the Code of Ordinances of the City of Port Neches, Texas, by increasing the rates currently charged by the said City for water service.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT NECHES, TEXAS:

Section 1. That Section 114-32 of the Code of Ordinances of the City of Port Neches is hereby amended to read as follows:

Sec. 114-32. - Rates for water service.

All property on which any infrastructure has been erected having a connection with any mains or pipe, which have been constructed and are used in connection with the city water system shall pay the following rates per month for water consumption:

Monthly Base Charge (each meter)	\$13.50
Additional charges	Per 1,000 Gallons
1 to 3,000 gallons (included in Base)	
3,001 to 15,000 gallons	\$3.25
15,001 to 25,000 gallons	\$3.50
All over 25,001 gallons	\$4.10

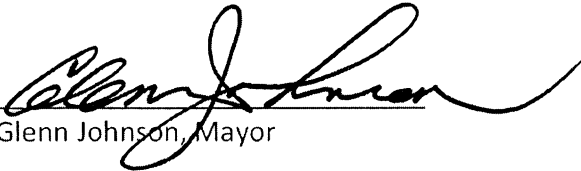
Section 2. The enactment of this Ordinance shall not operate to impair, extinguish or repeal any other Section or sub-section of any Ordinance of the Code of Ordinances of the City of Port Neches, Texas, except as the same may conflict herewith.

Section 3. If any portion of this Ordinance, or the application of the same to any person or set of circumstances shall, for any reason, be held unconstitutional, void or invalid, such invalidity shall not affect the validity of the remaining portions of this Ordinance, or their application to other persons or sets of circumstances and, to this end, all portions of this Ordinance are declared to be severable.

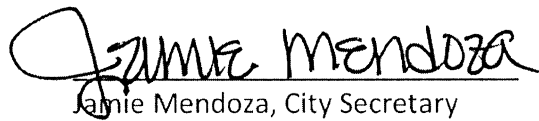
Section 4. This Ordinance shall take effect and be in full force and effect from and after its passage and publication of the caption, as required by law.

PASSED AND APPROVED by unanimous vote of the City Council of the City of Port Neches, Texas, this **21st** day of **September, 2017**.

THE CITY OF PORT NECHES, TEXAS


Glenn Johnson, Mayor

ATTEST:


Jamie Mendoza, City Secretary

APPROVED AS TO FORM:


Pete Steele, City Attorney

ORDINANCE NO. 2017-13

AN ORDINANCE PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY OF PORT NECHES, AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT NECHES, TEXAS:

Increase in Retirement Annuities.

Section 1: On the terms and conditions set out in Section 854.203 of Subtitle G of Title 8, Government Code, as amended (hereinafter referred to as the "TMRS Act"), the City hereby elects to allow and to provide for payment of the increases below stated in monthly benefits payable by the System to retired employees and to beneficiaries of deceased employees of the City under current service annuities and prior service annuities arising from service by such employees to the City. An annuity increased under this section replaces any annuity or increased annuity previously granted to the same person.

Section 2: The amount of the annuity increase under this section is computed as the sum of the prior service and current service annuities on the effective date of retirement of the person on whose service the annuities are based, multiplied by **30%** of the percentage change in Consumer Price Index for All Urban Consumers, from December of the year immediately preceding the effective date of the person's retirement to the December that is 13 months before the effective date of the increase under this Section.

Section 3: An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

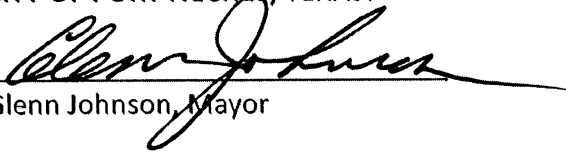
Section 4: If a computation hereunder does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed hereunder.

Section 5: The amount by which an increase under this Section exceeds all previously granted increases to an annuitant is an obligation of the City and of its account in the Benefit Accumulation Fund of the System.

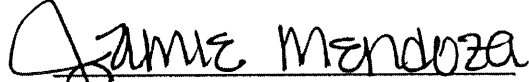
Section 6: Effective Date. Subject to approval by the Board of Trustees of the System, this ordinance shall be and become effective on the 1st day of January 2018.

PASSED AND APPROVED by unanimous vote of the City Council of the City of Port Neches, Texas on this 21st day of **September, 2017**.

CITY OF PORT NECHES, TEXAS:


Glenn Johnson, Mayor

ATTEST:


Jamie Mendoza, City Secretary

APPROVED AS TO FORM:


Pete Steele, City Attorney

ORDINANCE NO. 2017-14

AN ORDINANCE AMENDING THE FY 2016-17 ANNUAL OPERATING BUDGET IN ACCORDANCE WITH TEXAS STATE LAW AND THE CHARTER OF THE CITY OF PORT NECHES.

WHEREAS, the City Council previously approved Ordinance No. 2016-12 which adopted the FY 2016-17 Annual Operating Budget; and,

WHEREAS, the City Manager of the City of Port Neches deems it necessary to amend the current budget to increase revenues and expenditures as set out in Attachment "A" attached hereto; and,

WHEREAS, the City Council finds that the budget for FY 2016-17 fiscal year should be amended for unanticipated revenues received and additional expenditures for specific purposes as set out in Attachment "A"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT NECHES, TEXAS:

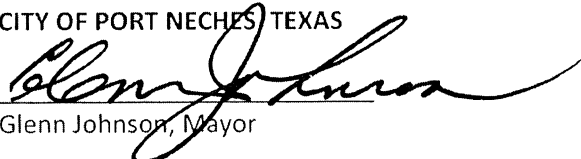
THAT the Annual Operating Budget for FY 2016-17 is amended to allow for increases in revenues and expenditures as set out in Attachment "A"

THAT all ordinances and parts of ordinances in conflict herewith are expressly repealed.

THAT, this being an ordinance not requiring publication, it shall take effect and be in force from and after its passage.

PASSED AND APPROVED by unanimous vote of the City Council of the City of Port Neches, Texas this 21st day of September, 2017.

CITY OF PORT NECHES TEXAS


Glenn Johnson, Mayor

ATTEST:


Jamie Mendoza, City Secretary

APPROVED FOR FORM


Pete Steele, City Attorney

ATTACHMENT A - PROPOSED BUDGET AMENDMENTS FY 2016-17

GENERAL FUND				
LINE ITEM	REVENUE	ORIGINAL BUDGET	ESTIMATED ACTUAL	ADDITIONAL
01-7-000-1125	Electric Franchise Fees	400,000	420,000	20,000
01-7-000-1320	State Grants	0	50,000	50,000
	Additional General Fund Revenue			\$ 70,000
TOTAL REVENUE	FY 16-17 Adopted Budget	\$ 9,503,150	\$ 9,573,150	
LINE ITEM	EXPENDITURE	ORIGINAL BUDGET	ESTIMATED ACTUAL	ADDITIONAL
01-8-103-2101	Regular Earnings	557,800	580,000	22,200
01-8-103-2330	Dues & Subscriptions	6,500	11,000	4,500
01-8-103-2369	Civil Service	20,000	7,000	(13,000)
01-8-202-2307	Utilities	13,000	18,000	5,000
01-8-202-2101	Regular Earnings	1,097,400	1,077,400	(20,000)
01-8-202-2320	R & M Buildings & Structures	1,500	7,500	6,000
01-8-202-2323	R & M Motor Vehicles	20,000	30,000	10,000
01-8-202-2385	Program Expense - Grants	1,500	23,500	22,000
01-8-301-2101	Regular Earnings	1,628,500	1,698,500	70,000
01-8-301-2102	Overtime	130,000	200,000	70,000
01-8-301-2221	Fuel	40,000	33,000	(7,000)
01-8-301-2281	Minor Tools	200	6,500	6,300
01-8-301-2305	Special Services	7,500	20,000	12,500
01-8-301-2378	County Jail Fees	21,000	40,000	19,000
01-8-301-2385	Program Expense - Grants	0	40,000	40,000
01-8-402-2236	Street Materials	110,000	70,000	(40,000)
01-8-402-2365	Sidewalk Repairs	10,000	0	(10,000)
01-8-407-2240	Motor Vehicle Parts	15,000	25,000	10,000
01-8-407-2241	Equipment Parts & Supplies	3,000	5,000	2,000
01-8-501-2412	Park Equipment	0	17,600	17,600
01-8-800-2303	Legal Fees - Attorney	60,000	85,000	25,000
01-8-901-2115	Compensation Adjustment	100,000	0	(100,000)
01-8-901-2302	Consultants/Professional Svcs	30,000	45,000	15,000
01-8-901-2304	Information System Support	60,000	70,000	10,000
01-8-901-2308	Telephone	40,000	55,000	15,000
01-8-901-2320	R & M Buildings & Structures	30,000	8,000	(22,000)
01-8-901-2380	Contingent	20,000	50,000	30,000
01-8-901-2613	Transfer to Disaster #13	0	400,000	400,000
	Additional General Fund Expenditures			\$ 600,100
EXPENDITURES	FY 16-17 Adopted Budget	\$ 9,902,150	\$ 10,502,250	
	AMENDED USE OF FUND BALANCE -General Fund		\$ 929,100	

Continued

ATTACHMENT A - PROPOSED BUDGET AMENDMENTS FY 2016-17

WATER & SEWER FUND				
		ORIGINAL	ESTIMATED	ADDITIONAL
TOTAL REVENUE	FY 16-17 Adopted Budget	\$ 3,214,000	\$ 3,214,000	\$ 0
LINE ITEM	EXPENDITURE	ORIGINAL BUDGET	ESTIMATED ACTUAL	ADDITIONAL
11-8-601-2211	Purchased Water	\$ 130,000	\$ 155,000	\$ 25,000
11-8-601-2212	Chemicals	185,000	220,000	35,000
11-8-601-2305	Special Services	18,000	36,000	18,000
11-8-601-2324	R & M Machines & Equipment	30,000	65,000	35,000
11-8-603-2101	Regular Earnings	435,600	455,600	20,000
11-8-603-2451	Specialized Equipment	0	92,000	92,000
11-8-607-2101	Regular Earnings	247,500	265,000	17,500
11-8-607-2102	Overtime	4,300	13,000	8,700
11-8-607-2212	Chemicals	30,000	35,000	5,000
11-8-607-2305	Special Services	13,000	20,000	7,000
11-8-607-2324	R & M Machines & Equipment	40,000	90,000	50,000
11-8-607-2332	Sanitary Landfill	20,000	30,000	10,000
	Additional Water & Sewer Fund Expenditures			<u>\$ 323,200</u>
EXPENDITURES	FY 16-17 Adopted Budget	\$ 3,214,000	\$ 3,537,200	
	USE OF FUND BALANCE - Water & Sewer		\$ 323,200	